

TRIUNFO SANITATION DISTRICT
Minutes of the regular meeting of February 23, 2009
Oak Park Library, 899 N Kanan Road, Oak Park, CA

1. Chair Orkney called the meeting to order at 5:16 p.m. Roll call (5 present).

Member-at-Large	Janna Orkney
Member-at-Large	Michael Paule
Ventura Regional Sanitation District	Dennis Gillette
County of Ventura	Linda Parks
City of Thousand Oaks	Tom Glancy

2. Pledge of Allegiance

3. Amendments to the Agenda – District Manager Lawler said Item 8 will be heard as an action item to set a hearing date and Item 9 is only to receive the CAFR noting Director of Finance is on vacation and the item will be placed on the March agenda for discussion.

4. Approval of Minutes – It was moved by Director Paule, seconded by Director Glancy, and duly carried that the Board approve the January 26, 2009 meeting minutes.

5. Public Comments – Susan Mulligan, Calleguas Municipal Water District, (CMWD) provided an update on the Oak Park Pipe Relining project, noting the project is on schedule with the exception of a failed connecting valve on Kanan Road that resulted in a lane closure during the repair. Ms. Mulligan reported that project updates are available on the CMWD website.

CONSENT ITEMS – (Items 6 through 9)

6. Asphalt Overlay Project – Tract 3141 – It was moved by Director Gillette, seconded by Director Paule, and duly carried that the Board authorize staff to perform the work within the distribution system repair budget.

7. Rejection of Claim – It was moved by Director Gillette, seconded by Director Paule, and duly carried that the Board reject the claim received from Mark Bentow.

8. TSD Resolution No. T09-01 – Resolution of Intent (heard as action item) – Legal Counsel Mathews said should the proposed resolution be adopted, a public hearing with a time certain must be conducted within 30 days. He noted the resolution has been reviewed and prepared with County Counsel. It was moved by Director Paule, seconded by Director Parks, and carried by a 3 to 2 vote to adopt TSD Resolution No. T09-01, Resolution of Intent to Establish a Governing Body Composed of Five Residents of the District Elected At-Large by the Registered Voters of the District for Four Year Terms as Set Forth in California Health & Safety Code Section 4730.1 and set a public hearing on March 23, 2009 at 6 p.m. Directors Gillette and Glancy dissented.

9. TSD FY 2008 Comprehensive Annual Financial Report (CAFR) – It was moved by Director Gillette, seconded by Director Paule, and duly carried that the Board accept the Fiscal Year 2008 Comprehensive Annual Financial Report, Independent Auditor's Reports, and audit services provided by Macias, Gini & O'Connell, LLP; and authorize the Director of Finance to submit the District's Comprehensive Annual Financial Report to the Government Finance Officers Association for consideration of its Certificate of Achievement for Excellence in Financial Reporting.

ACTION ITEMS – (Items 10 through 12)

10. Triunfo Sanitation District Website Redesign – It was moved by Chair Orkney, seconded by Director Paule, and duly carried that the Board appoint Director Paule and Chair Orkney to serve on

Item 4

an ad hoc committee to evaluate the current website and compare with like agencies and return to the Board with recommendations; and direct staff to post the minutes on the website.

11. Monthly Billing Review (Chair Orkney) – It was moved by Director Paule, seconded by Chair Orkney, and duly carried that the Board appoint the Vice Chair to review monthly billing and report back to the Board as a regular agenda item.
12. Water Conservation Program – Draft Water Shortage Contingency Plan – The Board continued this item to a special meeting on March 20, 2009, at 5:15 p.m. to continue review of the Draft Water Shortage Contingency Plan.

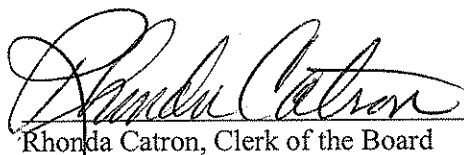
INFORMATION ITEMS – (Items 13 through 17)

It was moved by Director Glancy, seconded by Director Gillette, and duly carried that the Board receive and file the following items:

13. Triunfo Sanitation District Midyear Report
14. Disbursements for the Month of January 2009
15. Investment Report January 2009
16. Revenue and Expense Reports – January 2009
17. Future Meetings, Seminars and Conferences
 - Joint Powers Authority Meeting March 2, 2009, 5 p.m., Oak Park Library
 - TSD Board March 23, 2009, 5:15 p.m., Oak Park Library
 - Public Workshop on Water Conservation Landscaping March 21, 2009, 9 a.m. Oak Park Community Center, 1000 Kanan Road, Oak Park

NEW BUSINESS – (Items 18 and 19)

18. Discussion
 - a. Board Members – none.
 - b. District Manager – Mr. Lawler informed the Board he is serving on Jury Duty through the end of the week.
 - c. Legal Counsel – none.
19. Future Agenda Items – CAFR Report; Website Redesign; Review Ordinance for Penalties and Shut-offs; Preliminary Rate Study; Biosolids; Bell Canyon Analysis; Emergency Disaster Plan Review.
20. Reports on Outside Meetings/Conferences
21. Adjournment – the meeting was adjourned at 6:33 p.m.


Rhonda Catron, Clerk of the Board


Janna Orkney, Chair