

TRIUNFO SANITATION DISTRICT
Minutes of the regular meeting of March 23, 2009
Oak Park Library, 899 N Kanan Road, Oak Park, CA

1. Chair Orkney called the meeting to order at 5:16 p.m. Roll call (5 present).

Member-at-Large	Janna Orkney
Member-at-Large	Michael Paule
Ventura Regional Sanitation District	Dennis Gillette
County of Ventura	Linda Parks
City of Thousand Oaks	Tom Glancy
2. Pledge of Allegiance
3. Amendments to the Agenda – Legal Counsel Mathews recommended the Board continue Item 12 to April 27 to allow for the 30-day public hearing notice.
4. Approval of Minutes – It was moved by Director Paule, seconded by Director Glancy, and duly carried that the Board approve the February 23, 2009 meeting minutes.
5. Public Comments – David Ross addressed the Board regarding landscaping restrictions and the Triunfo Water Shortage Contingency Plan. The Board thanked Mr. Ross for his comments and said the Board will be addressing the Plan at an upcoming meeting and he is welcome to submit his comments at that time.

CONSENT ITEMS – (Items 6 through 10)

6. Tract No. 4496 – Exoneration of Surety Bonds – It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board accept the sanitary sewer system in Tract No. 4496 as part of the Triunfo Sanitation District sewer system; and direct the District Manager to release the Sewer Performance Bond and Labor & Material Bonds in accordance with the Triunfo Sanitation District Rules & Regulations.
7. Budget Adjustment – Water Conservation Program – It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board approve a budget adjustment in the amount of \$39,940 for the March Water-Wise Landscaping Workshop, Water Shortage Contingency Plan and the Water Conservation Ordinance.
8. Identity Theft Prevention Program (heard as an action Item) – It was moved by Director Parks, seconded by Director Glancy, and duly carried that the Board approve the Identity Theft Prevention Program in accordance with Federal Trade Commission Regulations including encrypting personal information. David Ross addressed the Board regarding encrypting personal data.
9. Budget Adjustment – 2008 General Election – It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board adjust the FY 2009 budget in the amount of \$13,014.85 for 2008 Presidential General Election costs.
10. May 2009 Meeting Date – It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board cancel the regular meeting of May 25, 2009 and set an adjourned regular meeting on Monday, May 18.

ACTION ITEMS – (Items 11 through 13)

11. TSD FY 2008 Comprehensive Annual Financial Report (CAFR) – It was moved by Director Glancy, seconded by Director Paule, and duly carried that the Board accept the Fiscal Year 2008 Comprehensive Annual Financial Report, Independent Auditor's Reports, and audit services provided by Macias, Gini & O'Connell, LLP and that staff provide graphs.

TIME CERTAIN ITEMS: 6 P.M. PUBLIC HEARING – (Item 12 only)

12. TSD Resolution No. T09-002 – Board of Directors Governance – It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board continue the public hearing to April 27, 2009, 5:30 p.m. time certain.
13. January 2010 CASA Conference Days – It was moved by Director Glancy, seconded by Director Paule, and duly carried that the Board authorize the Chairman to sign a letter to CASA to maintain the current conference days schedule.

INFORMATION ITEMS – (Items 14 through 21)

14. Letter of Credit – Verbal Update – Director of Finance Dragan updated the Board on the letter of credit for revenue bonds. She discussed the three options available which include a new letter of credit from CNB, paying off the \$5.6 million dollar bond or securing a new loan. Staff will provide more information at a future meeting.
15. Oak Park Water Service – Late Payments Verbal Update – Director of Finance Dragan reported the continued economic conditions have resulted in late payments and shutoffs. She discussed timing of shutoffs with the Board, and the Board directed that there will be no staff call outs after 8 p.m.
16. Sweep Accounts – Verbal Update – Director of Finance Dragan said with the low interest rates, the costs to process sweep account transactions exceeds the interest earned by the District. Staff recommends raising the sweep threshold amount to \$3 million to reduce the additional transaction costs at lower balances.
17. Conifer Tank Replacement Schedule – Legal Counsel Mathews provided an update regarding the Rancho Simi Recreation & Park District granting an easement for the new Oak Canyon Reservoir.
18. Disbursements for the Month of February 2009
19. Investment Report February 2009
20. Revenue and Expense Reports – February 2009
21. Future Meetings, Seminars and Conferences:
 - Joint Powers Authority April 6, 2009, 5 p.m., Las Virgenes
 - TSD Board April 27, 2009, 5:15 p.m., Oak Park Library
 - CASA Conference April 29 – May 2, 2009, Napa Valley CA

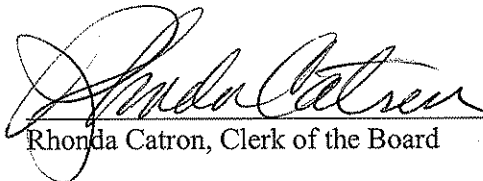
NEW BUSINESS – (Items 22 and 23)

22. Discussion
 - a. Board Members – Director Paule reported he will review TSD invoices/accounts payables on April 9. Chair Orkney noted the March 21 Water-Wise Landscaping Workshop was a success.
 - b. District Manager – none.
 - c. Legal Counsel – none.
23. Future Agenda Items – Website Redesign (including Board bios and photos); Review Ordinance for Penalties and Shut-offs; Biosolids; Emergency Disaster Plan Review; Biosolids presentation; billing on the tax rolls versus direct billing.

- 24. Reports on Outside Meetings/Conferences
- 25. Adjournment – the meeting was adjourned at 6:44 p.m.



Janna Orkney, Chair



Rhonda Catron, Clerk of the Board