

TRIUNFO SANITATION DISTRICT
Minutes of the regular meeting of June 22, 2009
Oak Park Library, 899 N Kanan Road, Oak Park, CA

1. Vice Chair Paule called the meeting to order at 5:15 p.m. Roll call (3 present).

Member-at-Large	Janna Orkney (abs)
Member-at-Large	Michael Paule
Ventura Regional Sanitation District	Dennis Gillette (abs)
County of Ventura	Linda Parks
City of Thousand Oaks	Tom Glancy

2. Pledge of Allegiance

3. Amendments to the Agenda – District Manager Lawler requested the Board defer Item 10 to the next meeting.

4. Approval of Minutes – It was moved by Director Glancy, seconded by Director Parks, and duly carried that the Board approve the May 18 meeting minutes. It was moved by Director Parks, seconded by Director Paule, and duly carried that the Board approve the June 10, 2009 meeting minutes. Director Glancy abstained.

5. Public Comments – David Ross requested the agenda and packet posted as separate items on the website.

CONSENT ITEMS – (Items 6 and 7)

6. TSD Contract No. T09-001 – T-Mobil Communications Lease at Kilburn Tank – It was moved by Director Glancy, seconded by Director Parks, and duly carried that the Board authorize the Chairman to sign TSD Contract No. T09-001 Communications Site Lease Agreement with T-Mobile at a \$1,486 per month rate; and authorize the District Manager to sign the Memorandum of Lease.

7. TSD Resolution No. T09-04 – Collection of Sewer Service Charges via the Tax Rolls – It was moved by Director Glancy, seconded by Director Parks, and duly carried that the Board adopt TSD Resolution No. T09-04, Collection of Sewer Service Charges by the County of Ventura.

ACTION ITEMS – (Items 8 through 15)

8. Ordinance No. TSD-63 – Prescribing Fees for Recycled Water TIME CERTAIN 5:30 P.M. – Pursuant to Proposition 218 requirements Vice Chair Paule opened the public hearing regarding proposed recycled water rate increases. District Manager Lawler reported 218 notices included the proposed rates that are based on the rate studies conducted by the Board which indicate an increase is necessary to cover the escalating cost of reclaimed water purchased and ongoing capital requirements. Mr. Lawler reported to date no written protests have been received. Arnold Prepsky addressed the Board in protest of the proposed rate increase. There were no other public protests.

It was moved by Director Parks, seconded by Director Glancy, and duly carried that the Board conduct the first reading, by title only, of proposed Ordinance No. TSD-63, Prescribing Fees and Charges for Recycled Water to the Oak Park Water Service, reconvene the 218 hearing on July 6, and schedule a public hearing and Board action on the proposed Ordinance on July 6, 2009.

9. Ordinance No. TSD-64 – Prescribing Fees for Potable Water TIME CERTAIN 6 P.M. – Pursuant to Proposition 218 requirements Vice Chair Paule opened the public hearing regarding proposed

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potable water rate increases. District Manager Lawler reported 218 notices included the proposed rates that are based on the rate studies conducted by the Board which indicate an increase is necessary due to increased cost of water supplied to OPWS and replacement of the Conifer tank. Mr. Lawler reported to date two written protests have been received. David Axelson addressed the Board in protest that the water tank fees are included in the increase. Director Parks requested the ordinance include the history of the proposed rate increase based on Calleguas Municipal Water District's increases and the rate study analysis.

It was moved by Director Parks, seconded by Director Glancy, and duly carried that the Board conduct the first reading, by title only, of proposed Ordinance No. TSD-64, Prescribing Fees and Charges for Potable Water to the Oak Park Water Service, reconvene the 218 hearing on July 6, and schedule a public hearing and Board action on the proposed Ordinance on July 6, 2009.

10. Ordinance No. TSD-65 – Wastewater Rate Decrease – defer to July 6, 2009.
11. Collection of Sewer Service Charges via the Tax Rolls – Vice Chair Paule opened the public hearing at 5:43 p.m. to receive written and oral comments on the proposal to collect sewer service charges via the property tax statement. District Manager Lawler reported the District has collected via the tax rolls for many years, as it is a very economical process allowed and set forth in California Health & Safety Code 5473.1. Mr. Lawler report no written communications have been received and there was no public comment. Vice Chair Paule closed the public hearing at 5:45 p.m.

It was moved by Director Parks, seconded by Director Glancy, and duly carried that the Board adopt the reports (Exhibits A & B) which have the assessor's parcel numbers and amount of charges proposed for collection on the tax rolls; direct staff to file a certified copy of the adopted reports with the Ventura County Auditor-Controller; and direct staff to coordinate collection of sewer service charges on the general Ventura County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector.

12. Final Fiscal Year 2009-10 Budget – It was moved by Director Parks, seconded by Director Glancy and duly carried that the Board place this item on the July 27, 2009 agenda for discussion and action with the full Board.
13. Draft Water Shortage Contingency Plan – The Board received public comment from David Ross. It was moved by Director Glancy, seconded by Director Parks, and duly carried that the Board direct staff to finalize the Water Shortage Contingency Plan.
14. Water Conservation Ordinance – It was moved by Director Glancy, seconded by Director Parks, and duly carried that the Board direct staff to prepare a water conservation ordinance incorporating Board comments for discussion on July 27, 2009.
15. Water Conservation Incentive Program (Director Parks) – It was moved by Director Parks, seconded by Director Glancy, and duly carried that the Board set aside \$5,000 from the potable water reserve to establish a one time pilot program to provide advertising and \$100 cash awards to selected Oak Park property owners and residents who replace turf with drought resistant, climate appropriate landscape. Criteria for awards to include: 1. Proven lowered water use as shown through Oak Park Water bills, 2. Educational and showcase value to public that show landscape examples that are transferable to other users, and 3. Aesthetics and design as shown in before and after photos. Eligible projects must be completed in the period between announcement of Awards Program and last day to submit for Awards program; Establish *Green Ribbon Awards Committee* to recommend award winners to Triunfo Sanitation District Board: 1. Committee openings will be solicited via press release to local papers and direct contact with landscapers, Master Garden Programs, irrigation specialists, etc., 2. Send Committee applicants an application and let them know they and their firms are not qualified to receive awards if they are judges on the Committee,

and 3. TSD Directors review and approve applicants for *Green Ribbon Awards Committee*; Advertise the Award Program to Oak Park Water customers in water bills (approximate cost \$300 - \$400), etc., and have the public submit their entries to the Committee between October 2009 and February 2010. Committee recommendation of awards in March and Award presented to winners in Spring 2010; and organize and advertise a public tour of the Award Recipients landscapes as part of the public education and outreach.


INFORMATION ITEMS – (Items 16 through 20)

It was unanimous that the Board receive and file the following items:


16. Metropolitan Water District Suspends Conservation Rebate Program
17. Disbursements for the Month of May 2009
18. Investment Report – May 2009
19. Revenue and Expense Report – May 2009
20. Future Meetings, Seminars and Conferences:
 - Water-Efficient Irrigation Workshop, June 27, 2009, 9 a.m. to 12:30 p.m., Oak Park Community Center
 - Joint Powers Authority July 6, 2009, 5 p.m., Oak Park Library
 - TSD Board July 27, 2009, 5:15 p.m., Oak Park Library
 - CASA Conference August 12-15, 2009, San Diego CA
 - TSD Board Dark in August

NEW BUSINESS – (Items 21 and 22)

21. Discussion
 - a. Board Members – none
 - b. District Manager – none
 - c. Legal Counsel – Mr. Mathews reported a group is meeting to advance recycled water use in Ventura County. He said the number one user of recycled water is the City of Thousand Oaks and the number two user is Triunfo Sanitation District. Mr. Mathews said the Board and Oak Park residents should be proud that such a small district is ahead of the curve in its efforts to use recycled water.
22. Future Agenda Items – Hold Regular Meeting in Thousand Oaks; Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Penalties Ordinance; Website Redesign (including Board bios and photos).
23. Reports on Outside Meetings/Conferences
24. Adjournment – the meeting was adjourned at 7:33 p.m.



Mike Paufe, Vice Chair



Rhonda Catron, Clerk of the Board