

**TRIUNFO SANITATION DISTRICT**  
Minutes of the regular meeting of July 27, 2009  
Oak Park Library, 899 N Kanan Road, Oak Park, CA

1. Chair Orkney called the meeting to order at 5:15 p.m. Roll call (5 present).

|                                      |                 |
|--------------------------------------|-----------------|
| Member-at-Large                      | Janna Orkney    |
| Member-at-Large                      | Michael Paule   |
| Ventura Regional Sanitation District | Dennis Gillette |
| County of Ventura                    | Linda Parks     |
| City of Thousand Oaks                | Tom Glancy      |
2. Pledge of Allegiance
3. Amendments to the Agenda – Chair Orkney requested reversing Items 10 & 11.
4. Approval of Minutes – It was moved by Director Paule, seconded by Director Glancy, and duly carried that the Board approve the June 22 & July 6, 2009 meetings minutes.
5. Public Comments – David Ross addressed the Board regarding the website.

**CONSENT ITEMS** – (Items 6 through 8)

6. Rejection of Claim – It was moved by Director Gillette, seconded by Director Glancy, and duly carried that the Board reject the claim received from Shadow Oaks Condominium Association.
7. Rejection of Claim – It was moved by Director Gillette, seconded by Director Glancy, and duly carried that the Board reject the claim received from Klaudia Moran.
8. Sewer System Management Plan – It was moved by Director Gillette, seconded by Director Glancy, and duly carried that the Board adopt the Triunfo Sanitation District Sewer System Management Plan.

**ACTION ITEMS** – (Items 9 through 11)

9. VRSD Overhead Charges (Parks) – It was moved by Director Parks, seconded by Director Paule and carried by a 3 to 2 vote, that the Board direct staff to prepare a request for proposals from independent counsel to review the VRSD/TSD contract relating to capital project charges processed through VRSD. Director Gillette and Chair Orkney dissented.
10. Final Fiscal Year 2010 Budget – It was moved by Director Gillette, seconded by Director Glancy, and duly carried that the Board adopt the Final Fiscal Year 2009-10 Budget.
11. Water Conservation Ordinance – It was moved by Director Paule, seconded by Director Glancy, and duly carried that the Board direct staff to develop two ordinances, one will address the permanent 15% reduction requirements and the other will address the penalties under Stage one to remove water allocations, remove prohibition of filling a new swimming pool, and watering restricted to 3 days a week April through October and 2 days a week November through March, Stage two & three penalties: 1<sup>st</sup> violation \$100, 2<sup>nd</sup> violation \$200, 3<sup>rd</sup> violation \$250, 4<sup>th</sup> violation \$350 and 5<sup>th</sup> and subsequent violations \$500; and directed staff to schedule a meeting as soon as possible for the first reading of the ordinances. The Board requested notification that includes strong suggestions regarding the 15% reduction as a bill stuffer, on the website and in the Oak Park Acorn. David Ross addressed the Board regarding the proposed ordinances.

**INFORMATION ITEMS** – (Items 12 through 17)

It was unanimously carried that the Board receive and file the following items:

*Item 4*

12. LaVenta Infiltration Study – Director Paule thanked staff for the study. District Manager Lawler suggested conducting a wet weather study as part of the SSMP to build a database. He said TSD is one of the few that is proactive in cleaning the lines approximately every five years.
13. Water Conservation Public Outreach Activities
14. 1994 Variable Rate Demand Refunding Revenue Bonds Payoff
15. Investment Report – June 2009
16. Disbursements – June 2009
17. Future Meetings, Seminars and Conferences:
  - TSD Board and Joint Powers Authority Dark in August
  - CASA Conference August 12-15, 2009, San Diego CA
  - Joint Powers Authority September 14, 2009, 5 p.m., Oak Park Library
  - TSD Board September 28, 2009, 5:15 p.m., Oak Park Library

**NEW BUSINESS** – (Item 18 only)

18. Discussion
  - a. Board Members – Because of unpredictable room temperature in the Oak Park Library the Board requested staff investigate potential sites for TSD Board meetings. Chair Orkney requested a future agenda item on billing rates.
  - b. District Manager – none.
  - c. Legal Counsel – Mr. Mathews announced the closed session.
19. Future Agenda Items – Hold Regular Meeting in Thousand Oaks; Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos).
20. Reports on Outside Meetings/Conferences – none.
21. Closed Session – The Board adjourned to closed session regarding CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to Section 54956.9(c); One case. The Board returned to open session at 7:21 p.m. There were no announcements
22. Adjournment – the meeting was adjourned at 7:22 p.m.

  
\_\_\_\_\_  
Janna Orkney, Chair

  
\_\_\_\_\_  
Rhonda Catron, Clerk of the Board