



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, January 24, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

### AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – December 16, 2010 & December 20, 2010.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

### **BOARD OF DIRECTORS REORGANIZATION – (Item 6 only)**

6. Calendar Year 2011 Officers
  - a. Elect a Chair from among members of the Board of Directors;
  - b. Elect a Vice Chair from among members of the Board of Directors;
  - c. Appoint two Directors to serve on the Finance Committee;
  - d. Appoint two Directors to serve on the Website Redesign Committee;
  - e. Appoint a Director to review Triunfo Sanitation District (TSD) invoices; and
  - f. Make any other appointments as desired.

**CONSENT ITEMS – (Items 7 through 8)**

7. Mainline Extension Agreement and Resolution with Mr. and Mrs. Virender Jain, Bell Canyon, California
  - a. Approve the Mainline Extension and Wastewater Collection and Treatment Services Agreement between Triunfo Sanitation District and Virender Jain and Nidhi Gulecha, and adopt Resolution No. T11-001 Approving a Mainline Extension Agreement with Virender Jain and Nidhi Gulecha to allow the Jains to extend the wastewater collection system in Bell Canyon.
8. National Award for Excellence in Financial Reporting
  - a. Receive and file the FY 2009 Certificate of Achievement for Excellence in Financial Reporting from Government Finance Officers Association (GFOA).

**REPORTS – (Item 9 only)**

9. Oak Canyon Update
  - a. Project Update & PowerPoint Presentation
  - b. Financing Update and Discussion of Financing Options

**ACTION ITEMS – (Items 10 through 13)**

10. FY 2010 Comprehensive Annual Financial Report (CAFR)
  - a. Receive and file the Fiscal Year 2010 Comprehensive Annual Financial Report.
11. Public Hearing Ordinance No. TSD-70 – Prescribing Fees and Charges for Reclaimed Water
  - a. Conduct a public hearing regarding proposed Ordinance No. TSD-70 reclaimed water rate pass-through:
    - 1) Call to order and open the public hearing.
    - 2) Receive staff report and recommendations.
    - 3) Report of written communications.
    - 4) Public comment.
    - 5) Close public hearing.
    - 6) Discussion by Board of Directors
  - b. Conduct the second reading, by title only, of Ordinance No. TSD-70, Prescribing Fees and Charges for Reclaimed Water Supplied by the Triunfo Sanitation District, and adopt Ordinance No. TSD-70 effective March 1, 2011.

12. District Potable Water Rates

- a. Receive a presentation and direct staff as appropriate.

13. Reclaimed Water System Revenue and Expense History

- a. Receive a presentation related to the reclaimed water system financial history and direct staff as appropriate.

14. District Manager's Duties

- a. Discuss the duties of the District Manager and direct staff as appropriate.

**INFORMATION ITEMS** – (Items 15 through 19)15. Investment Report – December 201016. Disbursements – December 201017. Revenue & Expense Report – December 201018. Water Conservation Report19. Future Meetings, Seminars and Conferences:

- Joint Powers Authority meeting February 7, 2011, 5 p.m., Las Virgenes MWD
- TSD Goal Setting Session February 14, 2011, 5:15 p.m., Oak Park Library
- TSD Board meeting February 28, 2011, 5:15 p.m., Oak Park Library
- CASA Washington, D.C. Conference March 14 -16, 2011
- CASA Spring Conference April 27 – 30, 2011, Sacramento
- CASA 56<sup>th</sup> Annual Conference August 10 – 13, 2011, San Diego

**NEW BUSINESS** – (Item 20 only)20. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

21. Future Agenda Items – Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos)22. Reports on Outside Meetings/Conferences

23. Closed Session – Pursuant to Government Code Section 54956.8. CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Property: Certain common area land associated with Parcel A open space of Tract 4354 Document 9004183, and certain common area land associated with Parcel A open space of Tract 4353 in the Oak Park Community of Ventura County, California. Agency Negotiator: John Mathews, Legal Counsel and Mark Lawler, District Manager. Negotiating Parties: Triunfo Sanitation District and Hillcrest Homeowners Association of Ventura. Under Negotiation: Price and terms.
  
24. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.