



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, February 28, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – January 24, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

PRESENTATION (Item 6 only)

6. Potable Water Rate Study Update
 - a. Receive presentation and direct staff as appropriate.

CONSENT ITEMS – (Item 7 only)

7. District Investment Policy
 - a. Affirm the existing District Investment Policy.

REPORTS – (Item 8 only)

8. Oak Canyon Update
 - a. Project Update
 - b. Financing Update
 - c. Outreach on the advantages of new tank

ACTION ITEMS – (Items 9 through 16)

9. Cell Sites Overview
 - a. Discuss and direct staff as appropriate.
10. Authorization for Cell Phone Companies at Conifer Tank Site to Initiate County Permitting Process for Cell Tower Relocation
 - a. Approve the Letters of Authorization to allow the cell companies (T-Mobile, Sprint, and AT&T) to initiate the permit and plan check process with the County of Ventura.
11. Correction to Verizon Lease Agreement at Kilburn Water Tank
 - a. Approve the revised and corrected lease agreement for additional lease space for Verizon at Kilburn Water Tank.
12. Transfer Agreement with Calleguas Municipal Water District for Lindero Feeder
 - a. Authorize the Chairman of the Board to execute the Calleguas Municipal Water District/Triunfo Sanitation District Transfer Agreement and submit it to Calleguas Municipal Water District for execution.
13. Funding Approval for TSD Contract No. T08-006 - Calleguas Municipal Water District for Design of Falling Star Turnout
 - a. Approve the funding of \$65,000 to Contract T08-006 with Calleguas Municipal Water District for the design of the Falling Star Meter Station.
14. Amendment for TSD Contract No. T09-003-5 - The PRD Group, Inc. (Oak Canyon Reservoir)
 - a. Authorize the contract amendment for The PRD Group, Inc., for project management assistance of the Conifer Tank Replacement Project (Oak Canyon Reservoir), in the amount of \$27,500, for a total contract amount of \$126,600.

15. Formation of a Triunfo Sanitation District Facilities Committee
 - a. Discuss and if desired appoint two embers to serve on the Triunfo Sanitation District Facilities Committee for calendar year 2011.
16. Triunfo Sanitation District Fiscal Year 2011-2012 (FY12) Budget Schedule
 - a. Receive the budget schedule and direct staff as appropriate.
17. Announcement of Oak Park Community Events on Bill Stuffer
 - a. Approve inclusion of the requested community announcements in the April 2011 Oak Park Water Service water bill stuffer.

INFORMATION ITEMS – (Items 18 through 22)

18. Investment Report – January 2011
19. Disbursements – January 2011
20. Revenue & Expense Report – January 2011
21. Water Conservation Report
22. Future Meetings, Seminars and Conferences:
 - Joint Powers Authority meeting March 7, 2011, 5 p.m., Oak Park Library
 - TSD Goal Setting Session March 14, 2011, 5:15 p.m., Oak Park Library
 - TSD Board meeting March 28, 2011, 5:15 p.m., Oak Park Library
 - CASA Spring Conference April 27 – 30, 2011, Sacramento
 - CASA 56th Annual Conference August 10 – 13, 2011, San Diego

NEW BUSINESS – (Item 23 only)

23. Discussion
 - a. Board Members
 - b. District Manager
 - c. Legal Counsel
24. Future Agenda Items – Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos); TSD FY 2010 CAFR; Reclaimed Water System Revenue & Expense History and JPA Projects.
25. Reports on Outside Meetings/Conferences

26. Adjournment

In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.