



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, March 28, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

### AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – February 28 & March 14, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

### **CONSENT ITEMS** – (Items 6 and 7)

6. District Investment Policy
  - a. Adopt Resolution No. T11-02, Stating District Investment Policy.
7. Budget Adjustment for Pump Replacement
  - a. Approve a budget adjustment in the amount of \$26,000 for expenses related to the purchase of the pumps for the Westlake and Lakeside lift station pump facilities.

**REPORTS – (Items 8 and 9)**

8. Sewage Spill from March 19, 2011
9. Oak Canyon Update
  - a. Project Update
  - b. Public Outreach Program Update

**ACTION ITEMS – (Items 10 through 19)**

10. Amendment for TSD Contract No. T04-005-4 – AECOM Technical Services, Inc. (Conifer Tank Replacement Project)
  - a. It is recommended the Board authorize the contract amendment for AECOM Technical Services, Inc. to provide construction phase services the Conifer Replacement Project, in the amount of \$154,045. Total contract amount not to exceed \$1,205,745. It is also recommended the Board extend the current contract to December 31, 2012 to complete these tasks
11. Cell Tower Update
  - a. Discuss the cellular site lease issue and direct staff as appropriate.
12. Resolution of the Triunfo Sanitation District Board of Directors Authorizing a Transfer and Loan of Funds from the Sewer Service Segment Reserves to the Potable Water Service Segment Reserves (TSD Resolution No. 11-03)
  - a. Adopt TSD Resolution No. 11-03 approving a mechanism to allow the transfer and loan of funds from the Sewer Service segment reserves to the Potable Water Service segment reserves if needed.
13. Proposed Potable Water Rate Increase Proposition 218 Notice
  - a. Direct staff to initiate the Proposition 218 process for the proposed potable water rate increase.
14. Triunfo Sanitation District Fiscal Year 2011-2012 (FY 12) Budget Update
  - a. Receive a presentation from staff and direct as appropriate.
15. New Conference Tables for Board Meeting Room
  - a. Discuss the possibility of purchasing new conference room tables and direct staff as appropriate.

16. Minutes Format

- a. Discuss the format of the Triunfo Sanitation District's minutes and direct staff as appropriate.

17. Formation of a Triunfo Sanitation District Recycled Water Committee

- a. Discuss and, if desired, appoint two members to serve on the Triunfo Sanitation District Recycled Water Committee for calendar year 2011.

18. Joint Powers Authority's Proposal to Extend Recycled Water Service

- a. Discuss the Joint Powers Authority's proposal to extend recycled water service and direct staff as appropriate.

19. Web Page Update

- a. Receive the requested information and direct as appropriate.

**INFORMATION ITEMS** – (Items 20 through 25)20. Investment Report – February 201121. Disbursements – February 201122. Revenue & Expense Report – February 201123. Water Conservation Report24. Letter from Delta Groups Engineering Regarding Verizon Wireless Project at Conifer Water Tank Site25. Future Meetings, Seminars and Conferences:

- Joint Powers Authority meeting April 4, 2011, 5 p.m., Las Virgenes MWD
- TSD Board meeting April 25, 2011, 5:15 p.m., Oak Park Library
- CASA Spring Conference April 27 – 30, 2011, Sacramento
- CASA 56<sup>th</sup> Annual Conference August 10 – 13, 2011, San Diego

**NEW BUSINESS** – (Item 26 only)26. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

27. Future Agenda Items – Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos); Reclaimed Water System Revenue & Expense History and JPA Projects (bring back from 01/24/11 Meeting); FY 2010 CAFR Revenue and Expense Follow-up
28. Reports on Outside Meetings/Conferences
29. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.