



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

Board of Directors
Triunfo Sanitation District
Ventura County, California

March 23, 2011

OAK CANYON RESERVOIR PROJECT – PUBLIC OUTREACH PROGRAM UPDATE

In accordance with direction provided by your Board at the March 14, 2011 meeting, staff is proceeding with the implementation of a comprehensive public outreach program in support of the Oak Canyon Reservoir Project. Activities undertaken since the March 14, 2011 Board meeting include:

1. Preparation of a public outreach program timeline, as requested by the Board (copy attached). Please note that the dates and activities on the plan are subject to change in accordance with overall project timing and/or Board direction – the timeline will be updated as necessary.
2. Inclusion of a project announcement in the upcoming April water bills (copy attached).
3. Initiation of necessary steps to establish a dedicated project hotline phone number (818 area code as requested by Board).
4. Site visits to determine potential locations of project signage and groundbreaking event.

Please refer to the Public Outreach Plan Timeline for details on events planned for April and beyond. If you have any questions, please do not hesitate to contact me at (805) 658-4608 or sandywarren@vrds.com.

Sandy Warren

SANDY WARREN – MANAGEMENT ANALYST

Enc.

APPROVED FOR MARCH 28, 2011 AGENDA

Doug Anders

Doug Anders - Acting District Manager

96-1

Oak Canyon Reservoir Project

Public Outreach Plan Timeline

March 2011

- X Present draft Public Outreach Plan to TSD Board of Directors at 3/14/11 special meeting. (Warren)
- X Prepare initial project announcement for April 1 water bills. (Warren)
- ___ Create initial project fact sheet (will be updated as necessary). (Warren)
- ___ Update TSD Board on public outreach efforts at 3/28/11 meeting. (Warren)

April 2011

- ___ Have fact sheet available at Oak Park EarthFest event on 4/16/11. (Warren)
- ___ Create project link on TSD website that includes project overview, current updates, downloadable fact sheet, construction schedule, and contact information. (Warren)
- ___ Present project overview to Oak Park Municipal Advisory Council at 4/26/11 meeting (or a future meeting as directed by Board). (TBD)
- ___ Establish 818 phone number for Project Hotline; announce in forthcoming materials. (Warren)
- ___ Identify resident addresses to be targeted with direct mail, email, and/or door-hangers. (Staff)
- ___ Update TSD Board on public outreach efforts at 4/25/11 meeting. (Warren)

May 2011

- ___ Draft and issue initial media release and public service announcements, once contract is awarded and firm dates are established for ground-breaking event and construction start-up. (Warren)
- ___ Coordinate project signage. (Warren/Staff)
- ___ Coordinate logistics for ground-breaking event (location, invitations, publicity, supplies, refreshments). (Warren/Staff)

- ___ Prepare project update for June 2011 OPWS water bills. (Warren)
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 5/23/11 meeting. (Warren)

June 2011

- ___ Conduct ground-breaking event (date, time and location TBD). (Staff)
- ___ Issue letters and/or post door-hangers for customers affected by initial phase of construction. (Warren)
- ___ Post project signage at least one week prior to construction start-up. (Staff)
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 6/27/11 meeting. (Warren)

July 2011

- ___ Prepare project update for August OPWS water bills.
- ___ Present quarterly project update to Oak Park Municipal Advisory Council (or as directed by Board). (Staff)
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 7/25/11 meeting. (Warren)

August 2011

- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)

___ Update TSD Board on public outreach efforts at 8/27/11 meeting. (Warren)

September 2011

___ Prepare project update for October 2011 OPWS water bills. (Warren)

___ Update TSD website regularly. (Warren)

___ Respond to calls on Project Hotline. (Warren)

___ Update TSD Board on public outreach efforts at 9/26/11 meeting. (Warren)

October 2011

___ Present quarterly project update to Oak Park Municipal Advisory Council (or as directed by Board). (Staff)

___ Update TSD website regularly. (Warren)

___ Respond to calls on Project Hotline. (Warren)

___ Update TSD Board on public outreach efforts at 10/24/11 meeting. (Warren)

November 2011

___ Prepare project update for December 2011 OPWS water bills. (Warren)

___ Update TSD website regularly. (Warren)

___ Respond to calls on Project Hotline. (Warren)

___ Update TSD Board on public outreach efforts at 11/28/11 meeting. (Warren)

December 2011

___ Update TSD website regularly. (Warren)

___ Respond to calls on Project Hotline. (Warren)

___ Update TSD Board on public outreach efforts at 12/26/11 meeting. (Warren)

January 2012

- ___ Present quarterly project update to Oak Park Municipal Advisory Council (or as directed by Board). (Staff)
- ___ Prepare project update for February 2012 OPWS water bills. (Warren)
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 1/23/12 meeting. (Warren)

February 2012

- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 2/27/12 meeting. (Warren)

March 2012

- ___ Prepare project update for April 2012 OPWS water bills.
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 3/26/12 meeting. (Warren)

April 2012

- ___ Present quarterly project update to Oak Park Municipal Advisory Council (or as directed by Board). (Staff)
- ___ Update TSD website regularly. (Warren)
- ___ Respond to calls on Project Hotline. (Warren)
- ___ Update TSD Board on public outreach efforts at 4/23/12 meeting. (Warren)

May 2012

- Prepare project update for June 2012 OPWS water bills. (Warren)
- Update TSD website regularly. (Warren)
- Respond to calls on Project Hotline. (Warren)
- Update TSD Board on public outreach efforts at 5/28/12 meeting. (Warren)

June 2012

- Update TSD website regularly. (Warren)
- Respond to calls on Project Hotline. (Warren)
- Update TSD Board on public outreach efforts at 6/25/12 meeting. (Warren)

July 2012

- Present quarterly project update to Oak Park Municipal Advisory Council. (Staff)
- Prepare project update for August 2012 OPWS water bills. (Warren)
- Update TSD website regularly. (Warren)
- Respond to calls on Project Hotline. (Warren)
- Update TSD Board on public outreach efforts at 7/23/12 meeting. (Warren)

August 2012

- Coordinate logistics for ribbon-cutting/dedication event (date may adjust based on project completion). (Staff)
- Update TSD website regularly. (Warren)
- Respond to calls on Project Hotline. (Warren)
- Update TSD Board on public outreach efforts at 8/27/12 meeting. (Warren)

96-6



**OAK
PARK
WATER
SERVICE**

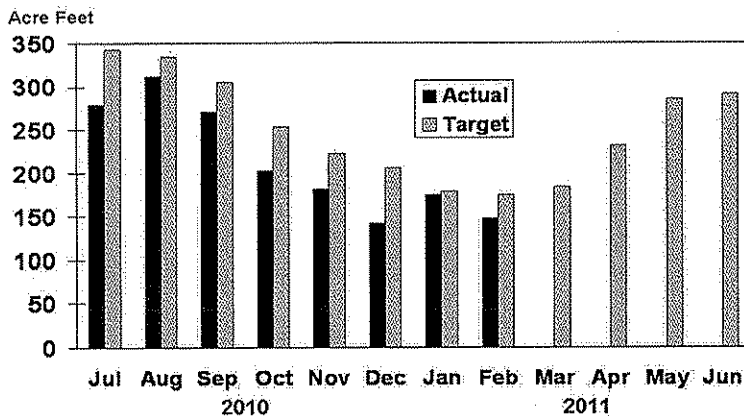
Water Conservation Update

Water Conservation Hotline:
888-605-7317

APRIL 2011

OAK PARK'S WATER USE REMAINS WITHIN TARGET ALLOCATION

Water Purchased vs. Target



The Metropolitan Water District of Southern California has established monthly water allotment targets for its member agencies as a means of achieving a 15 percent reduction in water use. These allocations vary by month and correspond to seasonal weather changes. The water allocation targets are measured in acre-feet—an acre-foot is approximately 326,000 gallons.

From July 2010 through February 2011, water use in Oak Park has continually been within target levels. On a cumulative basis for those eight months, we're 15% below the target. That's great news, as it helps avoid costly penalties for over-use. We appreciate your continued efforts to conserve!

OAK CANYON RESERVOIR CONSTRUCTION SET TO BEGIN

To help ensure the continued provision of high-quality, reliable water service, Oak Park Water Service will soon begin construction of a new water storage tank in the hills east of Lindero Canyon Road and north of Kanan Road. The 2.1 million-gallon tank, to be named the Oak Canyon Reservoir, will significantly increase water storage capacity for the community. Constructed of pre-stressed concrete, it will be buried underground; thus, visibility from surrounding neighborhoods will be minimal.

Construction of the new reservoir, along with new sections of water transmission pipeline, valves, and a control facility, is scheduled to begin in the next 2-3 months and last until the summer of 2012. Traffic along Kanan Road and other streets in the vicinity of the project will be affected periodically, as will public access to hiking trails near the construction site. Oak Park Water Service will employ web-based updates, announcements in local media, water bill inserts, and signage to keep residents informed of the project's progress and its impact on nearby neighborhoods. We will also establish a local phone number that residents can call if they have questions or concerns.

A second phase of the project includes removal of a water storage tank near Conifer Street and Conifer Circle. This reservoir (appropriately named the Conifer Tank) was built in 1966 with a capacity of 1 million gallons. Seismic studies have revealed that it sits on an old landslide; however, its foundation is not suitable for seismic retrofitting. Dismantling and removal of the Conifer Tank will begin once the new Oak Canyon Reservoir goes into service, and the site will be restored to natural vegetation.

9b-7

Oak Park's Second Annual



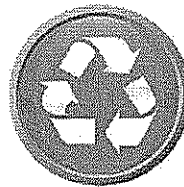
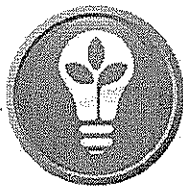
EARTHFEST 2011

An Eco-Friendly Day

Saturday, April 16

Please join the community for a day of fun and learning for the whole family at Oak Park Unified School District's second annual EarthFest.

- Located on the great lawn at Oak Park High School
- 10:00 a.m. - 2:00 p.m.
- Information booths, games, crafts, and earth-friendly vendors
- Wings of Discovery Bird Outreach
- Healthful food
- Live music by local groups
- Oak Park Farmers' Market
- Questions? Please contact Keyla Treitman at ktreitman@sbcglobal.net



Organized by OPUSD's Environmental Education and Awareness Committee

96-8