



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m.** on **Monday, April 25, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – March 28, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

CONSENT ITEMS – None

REPORTS – (Item 6 only)

6. Oak Canyon Update
 - a. Project Update
 - b. Project Outreach Program Update
 - 1) Provide direction to staff with regard to the logistics for the June 9 project groundbreaking event.

ACTION ITEMS – (Items 7 through 190)

7. Rancho Simi Recreation and Parks District Property Transfer Agreement
 - a. Approve the transfer agreement to secure the site for the construction of the Oak Canyon Reservoir and to transfer the Conifer Tank site to Rancho Simi Recreation and Parks District following decommissioning.
8. Hillcrest Homeowner's Association Easement Agreement
 - a. Authorize the Chair to sign the easement agreement documents and direct staff to satisfy the requested actions by Hillcrest Homeowner's Association with a cost not-to-exceed \$7,500.
9. Funding Approval for TSD Contract No. T08-006 with Calleguas Municipal Water District for Construction of Falling Star Meter Station and Execute Transfer Agreement for Lindero Feeder
 - a. Approve the funding of \$420,000 to Contract No. T08-006 with Calleguas Municipal Water District for the construction of the Falling Star Meter Station and thereby approve execution of the transfer agreement.
10. TSD Contract No. T10-006 with Lash Construction – Conifer Tank Replacement Project
 - a. Authorize the Chair to sign Contract No. T10-006 with Lash Construction, Inc., for construction of the Oak Canyon Reservoir, in the amount of \$4,984,650 and for the terms specified in the contract.
11. Ordinance No. TSD-71 Prescribing Fees and Charges for Potable Water
 - a. Conduct the first reading, by title only, of proposed Ordinance No. TSD-71, Prescribing Fees and Charges for Potable Water to the Oak Park Water Service, and schedule a public hearing and Board action on May 23, 2011.
12. Triunfo Sanitation District Fiscal Year 2012 Budget Development
 - a. Receive report and direct staff as appropriate.
13. Verizon Wireless Microwave Panel Modification
 - a. Authorize the Chair to sign the letter of authorization to allow Verizon Wireless to make a like-for-like swap of the existing microwave antenna on the Kilburn water tank.
14. AT&T Wireless Communication Facility Modification - Kilburn
 - a. Discuss AT&T's proposed modification of its antenna facility at the Kilburn water tank site and direct staff as appropriate.

15. Resolution Authorizing a Transfer and Loan of Funds from the Sewer Service Segment Reserves to the Potable Water Service Segment
 - a. Adopt TSD Resolution No. 11-03 approving a mechanism to allow the transfer and loan of funds from the Sewer Service segment reserves to the Potable Water Service segment reserves if needed.
16. Minutes Format
 - a. Discuss the format of the Triunfo Sanitation District's Minutes and direct staff as appropriate.
17. Recycled Water Committee
 - a. Receive a verbal report from the Recycled Water Committee;
 - b. Make a recommendation regarding JPA developed wholesale recycled water rate for FY 12; and
 - c. Authorize the Recycled Water Committee to initiate a meeting with a subcommittee of the Calleguas Municipal Water District to discuss recycled water rates.
18. Agency Benchmarking
 - a. Discuss and direct staff to follow-up with appropriate analysis or study to evaluate the value of staff support services provided to the District.
19. Triunfo Sanitation District Website
 - a. Discuss the draft Request for Proposals for website redesign and direct staff as appropriate.

INFORMATION ITEMS – (Items 20 through 25)

20. Investment Report – March 2011
21. Disbursements – March 2011
22. Revenue & Expense Report – March 2011
23. Water Conservation Report
24. Letters to Cell Carriers
25. Future Meetings, Seminars and Conferences:
 - Joint Powers Authority meeting May 2, 2011, 5 p.m., Oak Park Library
 - TSD Board meeting May 23, 2011, 5:15 p.m., Oak Park Library
 - CASA 56th Annual Conference August 10 – 13, 2011, San Diego

NEW BUSINESS – (Item 26 only)26. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

27. Future Agenda Items – Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances; Website Redesign (including Board bios and photos; Comprehensive Annual Financial Report Revenue and Expense Follow-up; Revenue & Expense History and JPA Projects; TSD Rules & Regulations for Sewer Connection - Audit)28. Reports on Outside Meetings/Conferences29. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.