



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

## NOTICE OF MEETING

**NOTICE IS HEREBY GIVEN** that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, June 27, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

### AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – May 23, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

**CONSENT ITEMS** – (None)

**REPORTS** – (Item 6 only)

6. Oak Canyon Update
  - a. Project Update – Oral Report
  - b. Project Outreach Program Update

**ACTION ITEMS** – (Items 7 through 16)

7. Biosolids Composting Alternatives

- a. Discuss and direct staff as appropriate.

8. Fiscal Year 2012 Budget Adoption

- a. Receive a staff presentation on the Final Fiscal Year 2011-12 Budget; and  
b. Adopt the Final Fiscal Year 2011-12 Budget.

9. Collection of Sewer Service Charges Via the Tax Rolls

- a. Conduct a public hearing to receive written and oral comments on the proposal to collect sewer service charges via the property tax statement;
- 1) Call to order and open the public hearing.
  - 2) Receive staff report and recommendations.
  - 3) Report of written communications by Clerk of the Board.
  - 4) Public comment.
  - 5) Close public hearing.
  - 6) Discussion by Board of Directors
- b. Unless there is a majority protest, adopt the reports (Exhibits A & B) which have the assessor's parcel numbers and amount of charges proposed for collection on the tax rolls;
- c. Direct staff to file a certified copy of the adopted reports with the Ventura County Auditor-Controller; and
- d. Direct staff to coordinate collection of sewer service charges on the general Ventura County tax rolls with the County Auditor-Controller, Assessor, and Tax Collector.

10. Public Hearing – 2010 Urban Water Management Plan

- a. Conduct a public hearing regarding the 2010 Triunfo Sanitation District / Oak Park Water 2010 Urban Water Management Plan:
- 1) Call to order and open the public hearing.
  - 2) Receive staff report and recommendations.
  - 3) Report of written communications.
  - 4) Public comment.
  - 5) Close public hearing.
  - 6) Discussion by Board of Directors
- b. Adopt Resolution T11-004 adopting the 2010 Triunfo Sanitation District / Oak Park Water 2010 Urban Water Management Plan.

11. AT&T Wireless Communication Facility Modification - Kilburn

- a. Discuss AT&T's proposed modification of its antenna facility at the Kilburn water tank site and direct staff as appropriate.

12. Summer 2011 Meeting Schedule

- a. Discuss the meeting schedule for Summer 2011 and direct staff as appropriate.

13. Water Conservation Rebate Program

- a. Approve participation in the Metropolitan Water District (MWD) Residential Water Conservation Rebate Program at an initial amount of \$1,200 (\$1,000 for High-Efficiency Clothes Washers (HECW), Weather-Based Irrigation Controllers (WBIC), and irrigation nozzles; \$200 for High Efficiency Toilets (HET) for the fiscal year beginning July 1, 2011 and ending June 30, 2012, and at the following per-device levels:

Device	MWD Amount	CMWD Amount	OPWS/TSD Amount
HECW	\$85	\$25	\$20
Rotating Nozzles	\$3	\$2	\$2
WBIC < 1 acre	\$85	\$25	\$20
WBIC > 1 acre	\$25/station	\$25 flat amount	\$20 flat amount
HET	\$50	\$25 (plus \$11.95 admin. fee)	\$20

- b. Direct staff to provide monthly reports on rebate application activity so that increased allocations may be made during the year, if the Board so directs.

14. New Conference Tables for Conference Room

- a. Discuss the possibility of purchasing new conference room tables and direct staff as appropriate.

15. Rancho Simi Recreation and Parks District 50<sup>th</sup> Anniversary Sponsorship

- a. Discuss the request for \$500 sponsorship of the 50<sup>th</sup> anniversary of the Rancho Simi Recreation and Parks District and direct staff as appropriate.

16. Site Security

- a. Receive a staff report regarding security measures for District facilities already implemented with additional alternatives.
- b. Provide direction to staff regarding security measures.

**INFORMATION ITEMS – (Items 17 through 24)**17. Investment Report – May 2011

18. Disbursements – May 2011
19. Revenue & Expense Report – May 2011
20. Water Conservation Report
21. Ventura Regional Sanitation District FY 2012 Budget and Reduction in Force
22. Letter to Cell Carriers Requesting Five-Year Infrastructure and Equipment Plan
23. Oak Park Overlay Project
24. Future Meetings, Seminars and Conferences:
  - Joint Powers Authority special meeting July 11, 2011, 5 p.m., Las Virgenes
  - TSD Board meeting July 25, 2011, 5:15 p.m., Oak Park Library (**DARK in August?**)
  - Joint Powers Authority meeting August 1, 2011, 5 p.m., Las Virgenes
  - Joint Powers Authority special meeting Sept. 6, 2011, 5 p.m., Oak Park Library
  - CASA 56<sup>th</sup> Annual Conference August 10 – 13, 2011, San Diego
  - CSDA Annual Conference October 10 – 13, 2011, Monterey
  - ACWA Fall Conference November 29 – December 2, 2011, Anaheim

**NEW BUSINESS – (Item 25 only)**

25. Discussion
  - a. Board Members
  - b. District Manager
  - c. Legal Counsel
26. Future Agenda Items – Emergency Disaster Plan Review; Review of OPWS Policies & Procedures Ordinances.
27. Reports on Outside Meetings/Conferences
28. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.