



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

July 19, 2011

Board of Directors  
Triunfo Sanitation District  
Ventura County, California

## FY12 GOALS AND OBJECTIVES

### Summary

The Triunfo Sanitation District (Triunfo) Board developed the attached list of goals and objectives (Goals) at the June 20, 2011 special meeting. Staff is presenting the list with individual Goals loosely prioritized (highest to lowest priority within each group) based on input from the meeting. The Board may wish to re-prioritize the list or provide additional clarification prior to consideration for adoption.

### Financial Impact

There is no fiscal impact related to the development of adopted goals and objectives. Staff will provide analysis of the individual impacts of programs as they are brought forward.

### Recommendation

It is recommended that the Board modify and prioritize the goals and objectives and direct staff to bring back for adoption.

APPROVED FOR JULY 25, 2011 AGENDA

  
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Doug Anders – Acting District Manager

Item 12-1

## TRIUNFO SANITATION DISTRICT

### Consolidated Goals and Objectives Fiscal Year 2011-2012

#### DISTRICTWIDE GOALS

- Develop and deploy a redesigned Triunfo Web Site.
- Direct staff to provide consistent timelines and processes for District Budgeting (including both JPA and VRSD components).
- Create a Mission and Vision Statement for the District.
- Continue and expand public outreach including operations and water conservation efforts. Include information on services, rebates etc... Get MWD pamphlets (or other) preprinted materials to distribute.
- Evaluate District Manager and Legal Counsel. Direct staff to develop forms/procedures for annual evaluation of both functions. Revisit VRSD assigned GM position.
- Develop policy/guidelines for conference participation including organizations such as CASA, CSDA and ACWA events.
- Review and update the TSD Disaster preparedness plan.
- Financial Planning. Develop a comprehensive long-term financial plan (five year planning window) that include operations, maintenance, capital, reserves etc...
- Capital Improvement Plan. Develop Districtwide capital improvement plan (including JPA capital requirements) and incorporate into the long-term financial plan.
- Evaluate rates (Potable Water, Recycled Water, and Wastewater) to ensure District remains on sound financial footing.
- Triunfo Organization. Look at staffing, organizational structure, and alternatives for providing services. Evaluation of local office, local staffing/presence.
- Consider requesting a permanent seat on VRSD Board. Continue directing TSD Board member to attend VRSD bimonthly Board meetings as an approved day of service.
- Commission a benchmarking study to evaluate current district's operations including the current VRSD outsourced staffing.

#### POTABLE WATER SEGMENT GOALS

- Maintain monthly status reports on the construction of the Oak Canyon Reservoir project and provide Board with regular updates on budget and construction progress.
- Agency Coordination: develop and maintain relationships with MAC, CMWD, and the County of Ventura.

- Evaluate and recommend additional site security measures for TSD potable water facilities.
- Assess potable water system and develop a capital improvement plan that addresses current facilities and recommendations for replacement and financing.
- Water Wise Conservation Fair - Spring 2012

#### RECYCLED WATER SEGMENT GOALS

- Explore additional reclaimed water opportunities through the JPA.
- Explore additional reclaimed water opportunities within the Triunfo Sanitation District.
- Evaluate recycled water storage issues and develop a TSD Board position relative JPA proposal. Direct staff to keep Board updated regarding JPA recycled water storage options.
- Evaluate purchase of Calleguas Municipal Water District recycled water assets.

#### WASTEWATER SEGMENT GOALS

- Work with JPA to evaluate current composting facility operations to reduce operating costs. Develop analysis identifying alternatives to current composting option.
- Fund Benchmarking Analysis. Evaluate JPA operations and provide comparison of JPA costs vs. similar agencies. Bring item to forward as a potential JPA funded activity. Study would include all JPA operations.
- Outreach to City of Thousand Oaks, Westlake, Lake Sherwood, and Bell Canyon portion of Triunfo. Communicated Triunfo issues through available outlets including billing stuffers, newsletters, etc... Issues include agency boundaries/scope etc... Hold at least one meeting in Thousand Oaks in FY12.
- Develop Wastewater (TSD owned) capital improvement plan/forecast that incorporates JPA and TSD facilities. The forecast will be incorporated into long-term (five-year).
- Increase outreach to TSD customers regarding JPA available tours. Include schools, civic groups, and homeowner associations.
- Implement a viable, cost effective alternative disinfection method for JPA's Tapia WRF to ensure permit compliance and provide for future flexibility. Monitor status and progress.
- Explore alternative energy strategies for District and JPA facilities.
- Revisit the previously offered "private sewer lateral replacement program".