



Las Virgenes – Triunfo Joint Powers Authority
4232 Las Virgenes Road, Calabasas, CA 91302
818.251.2100



July 6, 2011

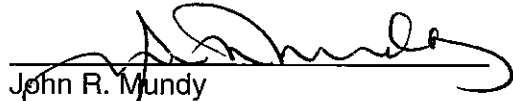
**Call and Notice of Special Meeting of the Governing Board of the Virgenes
Municipal - Triunfo Joint Powers Authority**

Teleconference Location: Omni Los Angeles Hotel, 251 South Olive St., Los Angeles, CA. The public will be allowed to attend the teleconference and make presentations at the site. The teleconference phone number is (866) 628-8004, Passcode: 6452258#.

A Special Meeting of the Governing Board of the Joint Powers Authority is hereby called, and notice of said Special Meeting is hereby given for 5:00 p.m. on Monday, July 11, 2011 at Las Virgenes Municipal Water District, 4232 Las Virgenes Road, Calabasas, California, 91302, to consider the following:

1. Call to Order and Roll Call
2. Special Meeting of July 11, 2011
(Agenda attached)
3. Public Forum
4. Adjourn

By Order of the Board of Directors
MICHAEL PAULE, CHAIR


John R. Mundy
Administering Agent/General Manager
Joint Powers Authority

c: Each Director

Mike Paule
Chair, Las Virgenes-Triunfo
Joint Powers Authority
Chair, Triunfo Sanitation District
Board of Directors

Lee Renger
Vice Chair, Las Virgenes-Triunfo
Joint Powers Authority
President, Las Virgenes Municipal Water District
Board of Directors

LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY

AGENDA

CLOSING TIME FOR AGENDA IS 8:30 A.M. ON THE TUESDAY PRECEDING THE MEETING. GOVERNMENT CODE SECTION 54954.2 PROHIBITS TAKING ACTION ON ITEMS NOT ON POSTED AGENDA UNLESS AN EMERGENCY, AS DEFINED IN GOVERNMENT CODE SECTION 54956.5 EXISTS OR UNLESS OTHER REQUIREMENTS OF GOVERNMENT CODE SECTION 54954.2(B) ARE MET.

5:00 PM

JULY 11, 2011

PLEDGE OF ALLEGIANCE

1. CALL TO ORDER AND ROLL CALL

The meeting was called to order at ___ p.m. by ___ in the Las Virgenes Municipal Water District offices and the Clerk of the Board called the roll.

	<u>Present</u>	<u>Left</u>	<u>Absent</u>
Triunfo Sanitation District			
Steven Iceland	_____	_____	_____
Michael McReynolds	_____	_____	_____
Janna Orkney	_____	_____	_____
Michael Paule, Chair	_____	_____	_____
James Wall	_____	_____	_____
Las Virgenes Municipal Water District			
Joseph Bowman	_____	_____	_____
Charles Caspary	_____	_____	_____
Glen Peterson	_____	_____	_____
Lee Renger, Vice Chair	_____	_____	_____
Barry Steinhardt	_____	_____	_____

2. APPROVAL OF AGENDA

Moved by _____, seconded by _____, and _____, that the agenda for the July 11, 2011 meeting be approved as presented/amended.

3. PUBLIC COMMENTS

Members of the Public may address the Board on items that do not appear on the agenda; and on items within the jurisdiction of the Board. No action shall be taken on any item not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2.

4. CONSENT CALENDAR

A Minutes: Regular meeting of June 6, 2011: APPROVE

5. **ACTION ITEMS**

A Rancho Las Virgenes Compost Reactor Building Ceiling Repair – Award of Contract

Moved by Director ____, seconded by Director ____, and ____, that the Joint Powers Authority approve the award of the contract to construct the improvements for the Ceiling Repair for the Compost Reactor Building Project to Ventura Construction, Inc. in the amount of \$239,450.00; and that all remaining bids be rejected upon receipt of duly executed contract documents.

B Rancho Las Virgenes Design of a Third Digester: Request for Proposals

Moved by Director ____, seconded by Director ____, and ____, that the Joint Powers Authority approve the request for proposals to design a third digester at the Rancho Las Virgenes Composting Facility.

C Proposed Joint Powers Authority Budget for Fiscal Year 2011-12

Moved by Director ____, seconded by Director ____, and ____, that the Joint Powers Authority Board of Directors adopt the proposed budget FY 11/12.

6. **BOARD COMMENTS**

7. **FUTURE AGENDA ITEMS**

8. **CLOSED SESSION**

- A Conference with District Counsel – Existing Litigation (Government Code Section 65956.9(a)):
Onsite v. Las Virgenes Municipal Water District

9. **ADJOURNMENT**

**LAS VIRGENES - TRIUNFO
JOINT POWERS AUTHORITY
MINUTES**

5:00 PM

June 6, 2011

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the flag was led by Chair Paule.

1. CALL TO ORDER AND ROLL CALL

A Call to order and roll call.

The meeting was called to order at 5:00 p.m. by Chair Paule in the Las Virgenes Municipal Water District and the Clerk of the Board called the roll. Those answering present were Directors Bowman, Caspary, McReynolds, Orkney, Paule, Peterson, Renger and Steinhardt. Absent: Directors Iceland and Wall. The Chair declared a quorum.

2. APPROVAL OF AGENDA

A Approval of agenda.

On a motion by Director Lee Renger, seconded by Director Barry Steinhardt, the Board of Directors voted 8-0 -2 to Approve the agenda as presented.

AYES: Director(s) Bowman , Caspary , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt

ABSENT: Director(s) Iceland , Wall

3. PUBLIC COMMENTS

Members of the public may now address the Board of Directors **ON MATTERS NOT APPEARING ON THE AGENDA**, but within the jurisdiction of the Board. No action shall be taken on any matter not appearing on the agenda unless authorized by Subdivision (b) of Government Code Section 54954.2

No speaker cards were received by the public.

4. ILLUSTRATIVE AND/OR VERBAL PRESENTATION AGENDA ITEMS

A RWQCB Meeting Update

Director Iceland arrived at 5:02 p.m. Resource Conservation Manager Orton provided an update of the meeting on May 16, 2011 with Regional Board staff. He stated that District staff provided information on 3 topics: compliance with disinfection by-product requirements, analysis of water quality for the past 35 years and the development of a watershed-wide monitoring program.

5. CONSENT CALENDAR

A Minutes: Regular meeting of May 2, 2011. Approve

On a motion by Director Charles Caspary, seconded by Director Michael McReynolds, the Board of Directors voted 9-0 -1 to Approve the Consent Calendar 5A as amended. Administering Agent/General Manager Mundy corrected the minutes to reflect Director Renger's arrival at 5:20 p.m.

AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt

ABSENT: Director(s) Wall

6. ACTION ITEMS**A Future Joint Powers Authority Regular Meeting Dates**

The Governing Board of the JPA to direct the Administering Agent/General Manager as to the meeting dates for July, August, and September 2011.

In observance of the Independence Day holiday, reschedule the July 5, 2011, JPA Regular Meeting to an alternate date or issue a cancellation notice due to lack of quorum; and opt to hold the August 1, 2011, JPA Regular Meeting or issue a cancellation notice due to lack of quorum; and in observance of the Labor Day holiday, reschedule the September 5, 2011, JPA Regular Meeting to an alternate date or issue a cancellation notice due to lack of quorum.

On a motion by Director Barry Steinhardt, seconded by Director Janna Orkney, the Board of Directors voted 9-0 -1 to Approve recommendations as stated: a cancellation notice will be issued for the July 5, 2011 meeting due to lack of quorum; a Special meeting will be held on July 11, 2011 at LVMWD to enable Director Peterson to teleconference. The Regular meeting of August 1, 2011 at LVMWD will be held as scheduled. On a motion by Director Joseph Bowman, seconded by Director Glen Peterson, the Board of Directors voted 9-0-1 to Approve a Special meeting on September 6, 2001 at 5:30 p.m. at the Oak Park Library.

AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt

ABSENT: Director(s) Wall

B Alternative Formulas for Setting LVMWD-TSD Joint Powers Authority Recycled Water Wholesale Rate

Provide direction to staff on the recycled water wholesale rates for FY2011-12.

On a motion by Director Michael Paule, seconded by Director Joseph Bowman, the Board of Directors voted 9-0 -1 to Approve the recommendation of Recycled Water Wholesale Rate Option of Ops + Admin + Depreciation, effective July 1, 2011.

AYES: Director(s) Bowman , Caspary , Iceland , McReynolds , Orkney , Paule , Peterson , Renger , Steinhardt

ABSENT: Director(s) Wall

C Preliminary JPA Budget for FY 2011/12

Director of Finance and Administration Hicks gave a presentation on this item. She stated the auditors will be here for a meeting next week if TSD board members would like to attend. She will contact them to set up an agreeable time. Ms. Hicks stated that the budget will be brought to the July board meeting for approval. Financial Analyst Hamilton gave explanations on budget items as presented by the board.

7. BOARD COMMENTS

Chair Paule commented that he and Director Steinhardt both attended the Bring Back the Beach event hosted by Heal the Bay on May 19, 2011.

8. FUTURE AGENDA ITEMS

None.

9. INFORMATION ITEMS

A Call for Bids for Aluminum Sulfate

B Call for Bids for Sodium Bisulfite

C Comment Letter - SSS-WDRs Review and Update

D Ventura Regional Sanitation District Biosolids Facility -- Toland Odor Investigation

E Award of Bid: Annual Weed Abatement at Various Facilities

F Biosolids Alternative - Net Present Worth Analysis

G Consultant's Report - 3rd Quarter FY2010-11

H Tapia Water Reclamation Facility Gates and Drive Replacement - Approve Plans and Specifications and Call for Bids

10. CLOSED SESSION

None.

11. ADJOURNMENT

The Chair declared the meeting adjourned at the hour of 6:29 p.m.

Michael Paule, Chair

ATTEST:

Lee Renger, Vice Chair

July 11, 2011 JPA Board Meeting

TO: Boards of Directors
FROM: Facilities & Operations

Subject: Rancho Las Virgenes Compost Reactor Building Ceiling Repair – Award of Contract

SUMMARY:

On April 6, 2009 the JPA approved a Request for Proposals (RFP) for the provision of engineering services to evaluate the ceiling structure in the reactor building at the Rancho Las Virgenes Compost Facility and to provide plans and specifications for the construction of necessary repairs. Serious corrosion has occurred on the ceiling structure in the "loading area" of the reactor building. On July 6, 2009, the JPA approved the selection of Tectonics to prepare plans and specifications for the repair of the reactor building's ceiling structure.

Additionally, as part of the construction process for this project, the reactor building must be taken "offline" for a period of time. The building must be clear of compost during the time of construction. It is estimated that the facility will be unable to produce compost between December 2011 and May 2012, a period of approximately 6 months.

The JPA approved the plans, specifications, and call for bids on May 2, 2011. Bids were opened on June 27, 2011 with the District receiving three (3) bids. The low bid recommended for acceptance was submitted by Ventura Construction, Inc. in the amount of \$239,450.00. The complete results of the bid opening are shown below. The plans and specifications have a required completion date of April 16, 2012.

Ventura Construction, Inc.	\$239,450
JEC, Inc.	\$263,000
Oak Tree Construction, Inc.	\$286,900

RECOMMENDATION(S):


Award the contract to construct the improvements for the Ceiling Repair for the Compost Reactor Building Project to Ventura Construction, Inc. in the amount of \$239,450.00; and that all remaining bids be rejected upon receipt of duly executed contract documents.


FINANCIAL IMPACT:

The Fiscal Year 10-11 Budget provides funding for Rancho Las Virgenes: Compost Reactor Building Ceiling Repair under CIP Job No. 10391 in the amount of \$313, 644.

PREPARED BY:

James Spicer II, Associate Engineer

 6/28/11
Date
David R. Lippman
Director of Facilities and Operations

 6/29/11
Date
John R. Mundy
General Manager

July 11, 2011 JPA Board Meeting

TO: Board of Directors
FROM: Facilities and Operations

**Subject Rancho Las Virgenes Design of a Third Digester:
Request for Proposals**

SUMMARY

Included in the budget for FY 2011-12 is funding for the design of a third digester at the Rancho Las Virgenes Composting Facility. This project has become necessary due to an increase in solids loading from Tapia to Rancho. Because of the larger solids volume, there is no redundancy and both digesters have remained in service for years without being taken out of service for cleaning and maintenance. To assure the required solids retention time and provide redundancy, a third digester needs to be constructed.

The original design of the Rancho Las Virgenes Composting Facility included four anaerobic digesters. Before construction, the project underwent a value engineering assessment that reduced the number of digesters constructed to two. Currently, each of the two mesophilic anaerobic digesters constructed in 1994 has a capacity of 1.16 million gallons. Sludge is pumped from Tapia to the Rancho facility and then fed to the digesters incrementally. The digesters were originally designed for a loading rate of 80,000 gallons per day to achieve a 29 day solids retention time. In the past few years (since BNR implementation), Tapia has seen an increase in sludge produced, which in turn causes an increase in digester loading. At present, the average digester solids loading rate is approximately 99,000 gallons per day. The maximum allowable loading rate is 120,000 gallons per day to assure a minimum 20 day retention time.

A request for proposals (RFP) has been prepared by District staff to solicit proposals from consultants to design a third digester at the Rancho Las Virgenes Composting Facility. Construction is scheduled to begin in subsequent fiscal years. This RFP also includes an evaluation of current and alternative digester heating methods. The existing method of heating (steam injection) has been maintenance intensive.

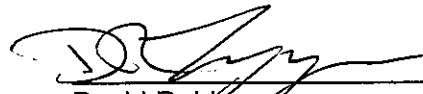
RECOMMENDATION

- Approve the request for proposals to design a third digester at the Rancho Las Virgenes Composting Facility.


FINANCIAL IMPACT

The FY 2011-12 budget provides funding for the design of a third digester at Rancho under project # 80659 in the amount of \$165,000 and for the Rancho digester heating system evaluation under project # 80714 in the amount of \$150,000. Each JPA partner is allocated with a cost split of 70.6% for LVMWD and 29.4% for Triunfo.

Brett Dingman, Water Reclamation Manager, prepared this report.

 6/27/11

David R. Lippman Date
Director, Facilities and Operations

 6/29/11

John R. Mundy Date
General Manager

July 11, 2011 Joint Powers Authority Meeting

TO: JPA Board of Directors
FROM: Finance and Administration

Subject Proposed Joint Powers Authority Budget for Fiscal Year 2011-12

SUMMARY

The proposed Joint Powers Authority Budget for FY 11-12 is presented at the meeting for adoption. The Boards previously reviewed the preliminary budget on May 2, 2011. The only significant change is the formula used for determining the wholesale price of recycled water, which was approved by the JPA Board at the June 6, 2011 meeting.

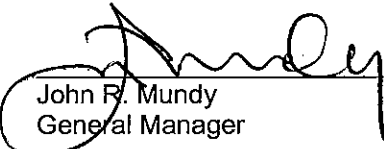
The proposed operating budget for FY 11-12 is \$19.4 million, which is higher than the adopted budget for FY 10-11 due to anticipated increases in operating expenses.

The proposed capital projects budget for FY 11-12 is \$3.2 million, which is \$2.0 million lower than the adopted budget for FY 10-11 due to a smaller capital project program.

RECOMMENDATION

Adopt the proposed budget for FY 11-12.

Sandra Hicks, Director of Finance and Administration, prepared this report.


John R. Mundy
General Manager

7/10/11
Date