



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, September 26, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – August 29, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

CONSENT ITEMS – (Items 6 and 7)

6. TSD Contract No. T11-009 – The PRD Group (Conifer Tank Replacement Project)
 - a. Authorize the Chair to sign the modified Contract No. T11-009 for The PRD Group, Inc., for project management assistance of the Conifer Tank Replacement Project, which omits the insurance requirement of Errors and Omissions coverage.

7. Resolution No. 11-05, Board Member Compensation and Expense Reimbursement
 - a. Adopt Resolution No. T11-05 Concerning Board Member Compensation and Expense Reimbursement to include the Association of California Water Agencies (ACWA) to the list of authorized activities.

REPORTS – (Items 8 and 9)

8. Oak Canyon Update
 - a. Project Update
 - b. Project Outreach Program Update
9. Report from Standing Subcommittees

ACTION ITEMS – (Items 10 through 17)

10. Website Development Contract No. T11-010 - theAgency
 - a. Authorize the Chair to sign Contract No. T11-010 with theAgency for website development services, in an amount not to exceed \$25,000, with a contract term ending June 30, 2012.
11. Disaster Preparedness Plan – Workplan
 - a. It is recommended the Board discuss and direct staff as appropriate.
12. Manhole Cover and Water Valve Box Raising

It is recommended that the Board:

 - a. Authorize a budget transfer from project number 221200 (operating services account) in the amount of \$74,905 to project number 221200 (VRSD Contract Services); and
 - b. Authorize a budget transfer from project number 222200 (operating services account) in the amount of \$99,000 to project number 222200 (VRSD Contract Services);
 - c. Authorize a budget adjustment to project number 222200 (operating supplies) in the amount of \$12,830 for the purchase of valve boxes.
13. Triunfo Sanitation District Potable Water Rates
 - a. Conduct the first reading, by title only, of proposed Ordinance No. TSD-72, Prescribing Fees and Charges for Potable Water to the Oak Park Water Service, and schedule a public hearing and Board action on November 24, 2011; and

- b. Direct staff to: (1) Mail notice of the rate increase to the addresses to which TSD customarily mails parcel owner potable water billing statements so that said notice is received at those addresses no later than December 1, 2011 (sample notice attached); and 2) Place rate increase information on the Triunfo Sanitation District Website.
14. Consideration of Membership on the Association of California Water Agencies (ACWA)
 - a. It is recommended the Board membership on the Association of California Water Agencies (ACWA) and direct staff as appropriate.
15. VRSD Representation
 - a. It is recommended the Board receive the report and direct staff as appropriate.
16. October 24, 2011 TSD Board Meeting
 - a. Discuss public outreach activities for the October 24, 2011 Board regular meeting and direct staff as appropriate.
17. Las Virgenes Municipal Water District Service Boundary Request

It is recommended that the Board:

 - a. Approve the Las Virgenes Municipal Water District request to accept up to 100,000 gallons a day from Pepperdine University; and
 - b. Direct staff to immediately provide Las Virgenes Municipal Water District with written approval by Triunfo Sanitation District.

INFORMATION ITEMS – (Items 18 through 25)

18. Investment Report – August 2011
19. Disbursements – August 2011
20. Revenue & Expense Report – August 2011
21. Water Conservation Report
22. Water Conservation Rebate Update
23. Letter to Calleguas Regarding Reclaimed Water Pricing

24. Future Meetings, Seminars and Conferences:

- Joint Powers Authority meeting October 3, 2011, 5 p.m., Las Virgenes MWD
- TSD Finance Committee meeting October 10, 2011, 4 p.m., Oak Park Library
- TSD Board meeting October 24, 2011, 5:15 p.m., Janet Levett Chamber Conference Center, Greater Conejo Valley Chamber of Commerce
- CSDA Annual Conference October 10 – 13, 2011, Monterey
- ACWA Fall Conference November 29 – December 2, 2011, Anaheim
- CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert

NEW BUSINESS – (Item 25 only)25. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

26. Future Agenda Items – Review of OPWS Policies & Procedures Ordinances.27. Reports on Outside Meetings/Conferences28. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.