



TRIUNFO SANITATION DISTRICT

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, October 24, 2011**, in the Janet Levett Chamber Conference Center, Greater Conejo Valley Chamber of Commerce, 600 Hampshire Road, Suite 200, Westlake Village, California, 91361.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name & address for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – September 26, 2011.
5. Public Comments – (Items not on agenda – 5-minute limit). Each speaker has five minutes to address the Board. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly. Please direct your comments to the Board and refrain from interacting with the audience during your comment period. The audience is requested to please remain quiet while the speaker is addressing the Board. The Board cannot take action on items not on the agenda. Items identified during public comment may be referred to staff or placed on a future agenda for consideration.

CONSENT ITEMS – (Items 6 through 8)

6. Water Conservation Customer Rebate Program – 2011/2012
 - a. Increase the allocation for high-efficiency toilets for the 2011-2012 Fiscal Year from \$300 to \$800.
7. Acceptance of Executed Easement and Grant Deeds for Recordation
 - a. Authorize the Chairman to sign the Certificates of Acceptance for recordation of the easement and grant deeds transmitted by the Rancho Simi Recreation and Park District for the Conifer Tank Replacement Project.

8. Assignment of Mainline Extension Developer Refund Agreement

- a. Authorize the Chair to sign the Assignment of Mainline Extension Refund Agreement to transfer title and ownership from Neptune Company Asset Holdings Mainline Extension Refund Agreement to William G. Leonard.

REPORTS – (Items 9 through 11)

9. Presentation Regarding Triunfo Sanitation District

10. Oak Canyon Update

- a. Project Update
- b. Project Outreach Program Update

11. Report from Standing Subcommittees

ACTION ITEMS – (Items 12 through 23)

12. Initiation of Detachment of Ahmanson Ranch Community Services District

- a. Receive a presentation regarding initiation of detachment of Ahmanson Ranch Community Services District and direct staff as appropriate.

13. Water Storage Capacities and Tie-In Options for Oak Park Water Service

- a. Authorize staff to continue its efforts with these endeavors and discussions to improve the water supply capabilities for Oak Park Water Service.

14. Update on Site Security

- a. Receive an oral update on site security and direct staff as appropriate.

15. Disaster Preparedness Plan – Workplan

- a. Direct staff to request proposals to assist staff in the preparation of an updated disaster / emergency response plan containing the core elements listed above and to prepare a budget adjustment.

16. Disaster Preparedness Plan – Contact List

- a. Direct staff to incorporate the contact list into the updated disaster operations plan.

17. Triunfo Sanitation District Potable Water Rates

- a. Conduct the first reading, by title only, of proposed Ordinance No. TSD-72, Prescribing Rates and Charges for Potable Water to the Oak Park Water Service, and schedule a public hearing and Board action on November 28, 2011; and
- b. Direct staff to: (1) Mail notice of the rate increase to the addresses to which TSD customarily mails parcel owner potable water billing statements so that said notice is received at those addresses no later than December 1, 2011; and 2) Place rate increase information on the Triunfo Sanitation District Website.

18. Oak Park Cell Site Committee

- a. Discuss participation in the Oak Park Cell Site Committee and direct staff as appropriate.

19. Update on Membership on Association of California Water Agencies

- a. Receive an oral update and direct staff as appropriate.

20. Board Agenda Language

- a. Discuss the language regarding Public Comments on the Board's agenda and direct staff as appropriate.

21. December Meeting Schedule

- a. Cancel the December 26, 2011 regular meeting and schedule an adjourned regular meeting on either December 12, 2011, or December 19, 2011.

22. 2012 Board Meeting Calendar

- a. Discuss the draft 2012 Board meeting calendar and direct staff as appropriate.

23. Contract Staffing Levels

- a. Receive a brief verbal report on staffing matters and direct staff as appropriate.

INFORMATION ITEMS – (Items 24 through 29)

24. Investment Report – September 2011

25. Disbursements – September 2011

26. Revenue & Expense Report – September 2011

27. Water Conservation Report

28. Update on VRSD Representation29. Future Meetings, Seminars and Conferences:

- Finance Committee Meeting November 7, 2011, 3:45 p.m., Oak Park Library
- Joint Powers Authority Meeting November 7, 2011, 5 p.m., Oak Park Library
- TSD Board meeting November 28, 2011, 5:15 p.m., Oak Park Library
- ACWA Fall Conference November 29 – December 2, 2011, Anaheim
- CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert

NEW BUSINESS – (Item 30 only)30. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

31. Future Agenda Items – Review of OPWS Policies & Procedures Ordinances.32. Reports on Outside Meetings/Conferences33. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.