



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

October 14, 2011

Board of Directors
Triunfo Sanitation District
Ventura County, California

DISASTER PREPAREDNESS PLAN - WORKPLAN

Summary

The Triunfo Sanitation District (District) Board established a goal for fiscal year 2012 (FY12) to review and update the District's Disaster Preparedness Plan (Plan). At your last meeting you requested staff review other local Plans and make a recommendation to the board.

Background

The Triunfo Sanitation District (District) Board established a goal for fiscal year 2012 (FY12) to review and update the District's Disaster Preparedness Plan (Plan). Staff previously provided a draft 2010 plan along with a template developed by the California Department of Public Health.

It is a regulatory requirement that public agencies create a Plan. Essential elements need to be contained in the Plan, but the complexity and detail of the Plan can vary depending on agency systems and resources.

Important goals of a Plan are:

- Rapidly restore water and wastewater service after an emergency
- Ensure adequate supply for fire suppression
- Minimize water and wastewater system damage
- Minimize impacts on public health, employee safety, and the environment
- Provide emergency public information concerning customer service
- Provide water that meets Department of Public Health Standards

Item 5-1

Core elements of a Plan are:

- Command structure (with succession plan)
- Decision Process
- Staff roles and responsibilities
- Facility assessments
- Communication Procedures
- Personnel Safety
- Alternative Sources of Water
- Emergency Supplies
- Property Protection
- Action Plans for various scenarios including:

Terrorist Threat
Bomb Scare
Intruders
Power Outage
Earthquake
Fire
Water Supply Interruption
Water Supply Contamination
Sanitary Sewer Overflow

The State of California has developed a program to respond to emergencies which was developed after the East Bay Firestorm called the Standardized Emergency Management System (SEMS). SEMS is the State of California's plan for managing emergencies involving multiple jurisdictions and agencies.

Staff requested copies of Plans from the City of Thousand Oaks, City of Simi Valley, Calleguas Municipal Water District, and Las Virgenes Municipal Water District. The City of Thousand Oaks, Las Virgenes Municipal Water District and the City of Simi Valley have plans that include the core elements listed above along with a SEMS structure. Calleguas has not provided a plan to date.

If you have any questions, please call me at 805-658-4679 or email andyhovey@vrsd.com.

Fiscal Impact

A preliminary estimate to prepare an updated disaster response plan is approximately \$17,000.

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Recommendation

It is recommended that the Board direct staff to request proposals to assist staff in the preparation of an updated disaster / emergency response plan containing the core elements listed above and to prepare a budget adjustment.


ANDY HOVEY – TECHNICAL SERVICES SUPERVISOR

APPROVED FOR OCTOBER 24, 2011 AGENDA


Doug Anders – Acting District Manager

