



# TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

October 14, 2011

Board of Directors  
Triunfo Sanitation District  
Ventura County, California

## DISASTER PREPAREDNESS PLAN – CONTACT LIST

### Summary

The Triunfo Sanitation District (District) Board requested an updated copy of the disaster plan contact list. Attached is the updated contact list.

If you have any questions, please call me at 805-658-4679 or email [andyhovey@vrsd.com](mailto:andyhovey@vrsd.com).

### Recommendation

Direct staff to incorporate the contact list into the updated disaster operations plan.

ANDY HOVEY – TECHNICAL SERVICES SUPERVISOR

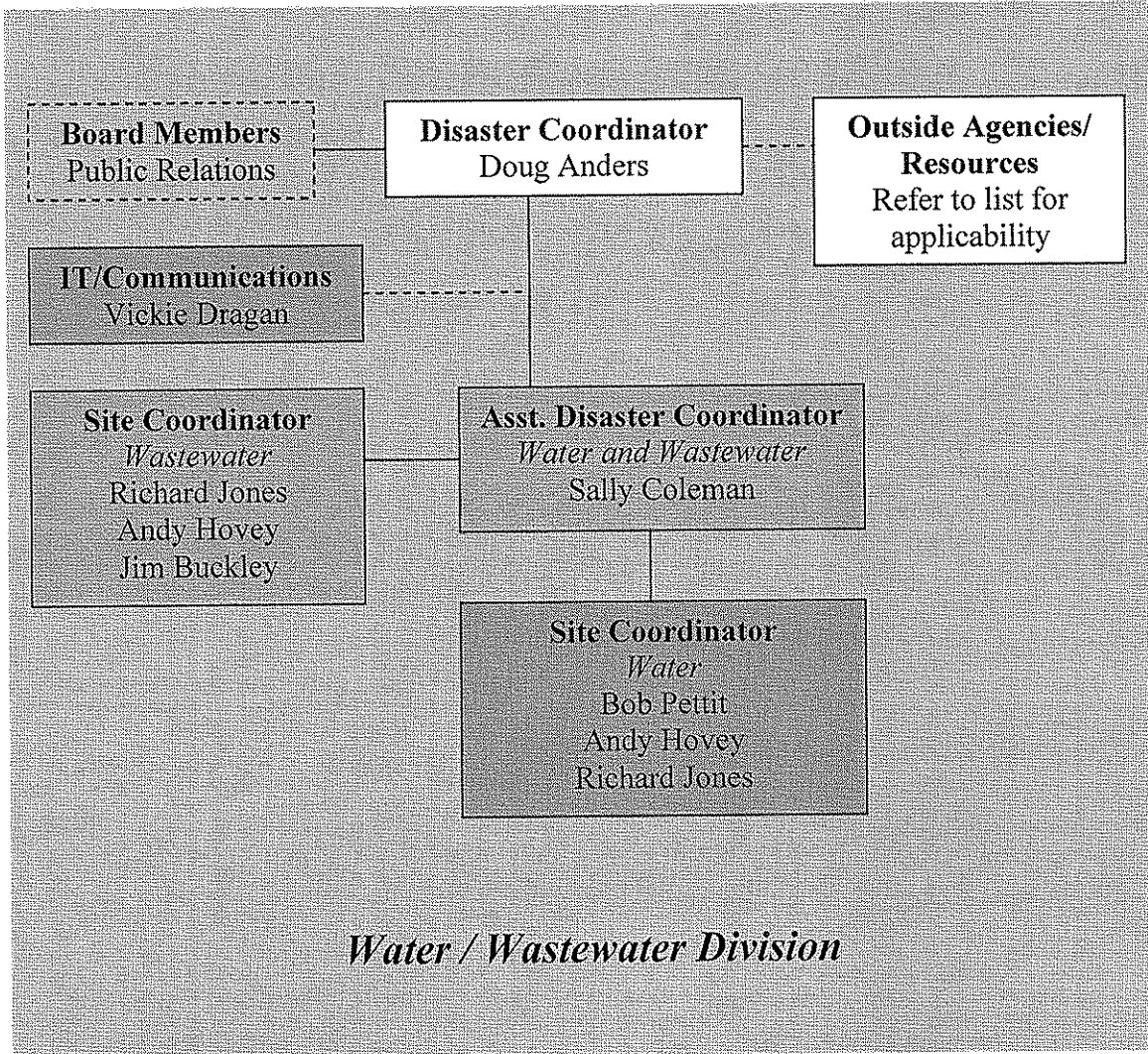
Enc.

APPROVED FOR OCTOBER 24, 2011 AGENDA

  
Doug Anders – Acting District Manager

*Item 16-1*

**DISASTER RESPONSE TEAM**  
**CHAIN OF COMMAND**  
*Disaster Response Coordinators*



16-2

## **TEAM RESPONSIBILITIES**

<b>INDIVIDUAL IN CHARGE</b>	<b>RESPONSIBILITIES</b>
<b>Disaster Coordinator</b> Doug Anders	<ol style="list-style-type: none"> <li>1. Assess and determine when a major disaster exists.</li> <li>2. Terminates work operation and activate Disaster Response Team.</li> <li>3. Receive assessment reports from all Assistant Disaster Coordinators.</li> <li>4. Assist and coordinate recovery process.</li> <li>5. Conduct liaison with outside authorities.</li> <li>6. Brief Board Members on assessment reports.</li> <li>7. Brief news media.</li> <li>8. Prepare final Disaster Assessment and Recovery Report.</li> </ol>
<b>Disaster Support</b> IT Manager: Vickie Dragan	<ol style="list-style-type: none"> <li>1. IT support</li> <li>2. Communications</li> </ol>
<b>Assistant Disaster Coordinator</b> Water and Wastewater: Sally Coleman Administration Office: Vickie Dragan	<ol style="list-style-type: none"> <li>1. In a disaster, assume leadership role for coordinating disaster crews.</li> <li>2. Authorize personnel assignments.</li> </ol>
<b>Site Coordinators</b> Water: Andy Hovey, Richard Jones, Bob Pettit Wastewater: Richard Jones, Andy Hovey, Jim Buckley	<ol style="list-style-type: none"> <li>1. Account for personnel and if needed, arrange for movement of injured personnel.</li> <li>2. Assess operational integrity and structural damage and report to Disaster Coordinator.</li> <li>3. Take action to ensure and maintain emergency operations.</li> <li>4. Coordinate and direct emergency crews and contractors.</li> <li>5. Provide access to emergency breakout kits.</li> <li>6. If necessary, prepare injury and investigation reports.</li> </ol>

## **POTABLE WATER IMPORTANT GENERAL CONTACT NUMBERS**

Note: Check Phone Numbers Frequently for Possible Changes

### **WATER DELIVERY PROBLEMS**

#### **Ventura County Fire Department – Central Dispatch:**

(Report if your water company cannot deliver water):

(805) 388-4279 <http://fire.countyofventura.org>

### **NON-EMERGENCY ROAD PROBLEMS & HAZARDS**

#### **California Highway Patrol Traffic and Accident Reporting:**

(805) 477-4174 / Other: (800) 835-5247 (Sacramento)

[www.chp.ca.gov](http://www.chp.ca.gov)

### **ELECTRICAL POWERS & DANGERS**

#### **Southern California Edison (Edison International)**

#### **Emergency Reporting:**

(800) 611-1911 [www.sce.com](http://www.sce.com)

### **NATURAL GAS DANGERS**

#### **Southern California Gas Company:**

(800) 427-2200 [www.socalgas.com](http://www.socalgas.com)

### **WATER CONTAMINATION**

#### **State Department of Public Health:**

(805) 566-1326 [www.cdph.ca.gov](http://www.cdph.ca.gov)

#### **Ventura County Environmental Health:**

(805) 654-2813 <http://www.ventura.org/rma/envhealth>

### **UNDERGROUND FACILITIES/UTILITY LINES**

#### **Underground Service Alert of So. Calif. (Dig Alert):**

Dial 8-1-1 from any phone [www.digalert.org](http://www.digalert.org)

### **REVERSE 911**

To Access Reverse 911, call the Sheriff's Office of Emergency Services (OES) at (805) 654-2551 during normal business hours or the OES Duty Officer at (805) 947-8210 on evenings and weekends.

### **STATEWIDE WATER AGENCY MUTUAL AID**

[www.calwarn.org](http://www.calwarn.org)

### **Calleguas Municipal Water District**

*Bruce Fischer or Jeff Mocalis*

2100 Olsen Road

Thousand Oaks, CA 91360-6800

#### **Regular Hours**

(805) 526-9323 OFFICE

(805) 579-7137 PLANT

(805) 579-7143 MOCALIS

#### **After Hours**

(805) 579-7137 CONTROL

16-4

## **WASTEWATER IMPORTANT GENERAL CONTACT NUMBERS**

Note: Check Phone Numbers Frequently for Possible Changes

### **CalEMA (formerly OES)**

Telephone Number: (800) 852-7550

### **Ventura County Environmental Health Services Department (EHD)**

Telephone Number: (805) 654-2813

### **Regional Water Quality Control Board**

Telephone Number: (213) 576-6600