



TRIUNFO SANITATION DISTRICT

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, November 28, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – October 24, 2011.
5. Public Comments – At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a comment card and submit it to the Clerk of the Board prior to the meeting. All comments are subject to a five minute time limit. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly.

CONSENT ITEMS – (Items 6 through 8)

6. Board Agenda - Consent Items
 - a. Approve adding language to the Board agenda regarding matters listed under Consent Items.
7. Legal Counsel Representation - Special Districts Committee Annual Meeting
 - a. Authorize Triunfo Sanitation District legal counsel to attend meeting(s) of the Special District committee related to VRSD representation, oversee the selection process, and document the proceedings for the Committee.

8. CASA Conference – Palm Desert, California
 - a. Authorize the District Manager to attend the CASA Mid-Year Conference and approve a budget adjustment in the amount of \$1,503.
9. Lindero Feeder Decommissioning Agreement with Rancho Simi Parks and Recreation District (RSPRD)
 - a. Execute Contract No. TSD 11-011 requiring Triunfo to: (1) decommission certain improvements and property related to portions of the Lindero Feeder located on RSRPD property, which improvements and property Triunfo does not require for future water delivery service; and, (2) quitclaim certain access easements related to the decommissioned improvements and property to RSRPD.

REPORTS – (Items 10 and 11)

10. Oak Canyon Update
 - a. Project Update
 - b. Project Outreach Program Update
11. Report from Standing Subcommittees

ACTION ITEMS – (Items 12 through 18)

12. Sponsorship of Solar Cup Competition
 - a. Discuss the request from students from Oak Park High School for sponsorship for the Solar Cup competition in the amount of \$2,500 and direct staff as appropriate.
13. Public Hearing Ordinance No. TSD-72 – Prescribing Rates and Charges for Potable Water
 - a. Conduct a public hearing regarding proposed Ordinance No. TSD-72 potable water rate pass-through:
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
 - b. Conduct the second reading, by title only, of Ordinance No. TSD-72, Prescribing Rates and Charges for Potable Water to the Oak Park Water Service Area, and adopt Ordinance No. TSD-72 effective January 1, 2012.

14. Cellular Site Lease Extension Request – Kilburn
 - a. Discuss request from Crown Castle for amendment to cellular site lease agreement and direct staff as appropriate.
15. Website Development Contract No. T11-010, theAgency
 - a. Authorize the Chair to sign Contract No. T11-010 with theAgency for website development services, in an amount not to exceed \$25,000, with a contract term ending May 30, 2012.
16. Consideration of Membership on the Association of California Water Agencies
 - a. Discuss membership on the Association of California Water Agencies and direct staff as appropriate.
17. Contract Staffing Levels
 - a. Receive a brief verbal report on staffing matters and direct staff as appropriate.
18. VRSD Board Meeting Attendance, Triunfo Sanitation District Goal #12
 - a. Designate a Triunfo Sanitation District Board member as the VRSD Representative and approve attendance at bimonthly VRSD meetings.

INFORMATION ITEMS – (Items 19 through 26)

19. Investment Report – October 2011
20. Disbursements – October 2011
21. Revenue & Expense Report – October 2011
22. Water Conservation Report
23. Water Conservation Rebate Update
24. Disaster Preparedness Plan – Update
25. LAFCo Public Notice
26. Future Meetings, Seminars and Conferences:
 - ACWA Fall Conference November 29 – December 2, 2011, Anaheim
 - Joint Powers Authority meeting December 5, 2011, 5 p.m., Las Virgenes MWD
 - Recycled Water Committee December 9, 2011, Time TBA, Oak Park Library
 - Website Redesign Committee December 9, 2011, Time TBA, Oak Park Library
 - Finance Committee December 12, 2011, 3:45 p.m., Oak Park Library

- TSD Board adjourned regular meeting December 19, 2011, 5:15 p.m., Oak Park Library
- CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert

NEW BUSINESS – (Item 27 only)

27. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

28. Future Agenda Items – Review Reclaimed Water Ordinance and OPWS Policies & Procedures Ordinances.

29. Reports on Outside Meetings/Conferences

30. Adjournment

In compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.