



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

November 17, 2011

Board of Directors
Triunfo Sanitation District
Ventura County, California

DISASTER PREPAREDNESS PLAN - UPDATE

Summary

The Triunfo Sanitation District (District) Board established a goal for fiscal year 2012 (FY12) to review and update the District's Disaster Preparedness Plan (Plan). At your last meeting you directed staff to request proposals from consultants to complete the Plan.

Background

Staff has requested proposals from various firms to update the Plan. Plans must follow the California's Standardized Emergency Management System structure and be prepared in a collaborative effort with staff, Board of Directors, and other local agencies.

The Plan will include the following core elements:

- Command structure (with succession plan)
- Decision process
- Staff roles and responsibilities
- Facility assessments
- Communication procedures
- Personnel safety
- Alternative sources of water
- Emergency supplies
- Property protection

Item 24-1

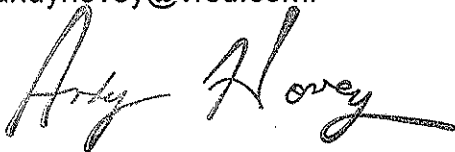
The Plan will contain the following action plans for handling the scenarios below:

- Terrorist threat
- Bomb scare
- Intruders
- Power outage
- Earthquake
- Fire
- Water supply interruption
- Water supply contamination
- Sanitary sewer overflow

Staff requested that consultants follow the schedule below. Consultant proposals with a recommendation from staff of which consultant to hire will be presented to your board at your December meeting. A draft plan will be presented at your February meeting and a final plan for board approval will be presented at your March meeting.

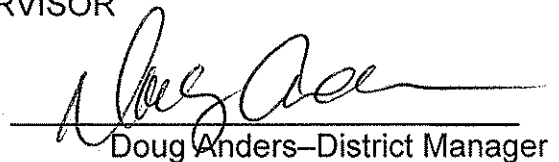
<u>Event</u>	<u>Date</u>
Proposals Due in TSD Office (4:30 PM)	11-30-11
Notice of Selection	12-20-11
Complete Draft Plan	2-20-12
Complete Final Draft	3-19-12

If you have any questions, please call me at 805-658-4679 or email andyhovey@vrzd.com.



ANDY HOVEY – TECHNICAL SERVICES SUPERVISOR

APPROVED FOR NOVEMBER 28, 2011 AGENDA



Doug Anders – District Manager