



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold an adjourned regular meeting at **5:15 p.m. on Monday, December 19, 2011**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – November 28, 2011.
5. Public Comments – At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a comment card and submit it to the Clerk of the Board prior to the meeting. All comments are subject to a five minute time limit. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly.

CONSENT ITEMS – (Items 6 and 7) Matters listed under Consent Items are considered to be routine and are normally approved by one motion. If discussion is requested by a member of the Board on any item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Items for separate action.

6. Minutes of October 24, 2011
 - a. Approve the revised minutes of October 24, 2011.
7. Request from Oak Park Unified School District (OPUSD) for Promotion of Super Saturday Event
 - a. Authorize the use of the reverse side of the January 2012 OPWS bill insert to promote the OPUSD Super Saturday event and direct staff to design and produce the appropriate announcement in collaboration with OPUSD staff.

REPORTS – (Items 8 and 9)

8. Oak Canyon Update
 - a. Project Update
 - b. Project Outreach Program Update
9. Report from Standing Subcommittees

ACTION ITEMS – (Items 10 through 17)

10. TSD Contract No. T11-013, Padre Associates, Inc.
 - a. Authorize the Chair to sign Contract No. T11-013 with Padre Associates, Inc., for environmental support services for the Conifer Tank Replacement Project, in the amount of \$32,393 with a contract term ending June 30, 2013.
11. Disaster Preparedness Plan
 - a. Direct staff to contract with Risk Management Professionals to update the District's Plan and approve a budget adjustment of \$21,620.
12. Oak Park Water Service - Ordinance No. TSD-73
 - a. Conduct the first reading, by title only, of Ordinance No. TSD-73, Prescribing Policies and Procedures for Oak Park Water Service; and
 - b. Schedule a public hearing for the January 24, 2012 Triunfo Sanitation District Regular Board Meeting to conduct the second reading, by title only, of Ordinance No. TSD-73 and to consider adoption of Ordinance No. TSD-73.
13. Miscellaneous Fees and Charges - Ordinance No. TSD-74
 - a. Conduct the first reading, by title only, of Ordinance No. TSD-74, Prescribing Miscellaneous Fees and Charges; and
 - b. Schedule a public hearing for the January 24, 2012 Triunfo Sanitation District Board Regular Meeting to conduct second reading, by title only, of Ordinance No. TSD-74 and to consider adoption of Ordinance No. TSD-74.
14. Update on Discussions with Calleguas Municipal Water District
 - a. Receive oral report on discussions with Calleguas Municipal Water District and direct staff as appropriate.
15. Update on FY 2012 Goals & Objectives
 - a. Receive update on Board's goals and objectives and direct staff as appropriate.

16. Urban Water Institute's Spring Water Conference, Palm Springs, California
 - a. Receive the report regarding the Urban Water Institute's Spring Water Conference in Palm Springs, California, and direct staff as appropriate.
17. State Controller's Requirements for Special Districts to Report Compensation
 - a. Direct staff to post the calendar year 2010 compensation report required by the State Controller's Office and the revised compensation information for the Board members and contracted principal executives on the Triunfo Sanitation District web site.

INFORMATION ITEMS – (Items 18 through 23)

18. Investment Report – November 2011
19. Disbursements – November 2011
20. Revenue & Expense Report – November 2011
21. Water Conservation Report
22. Water Conservation Rebate Update
23. Future Meetings, Seminars and Conferences:
 - Joint Powers Authority meeting January 9, 2012, 5 p.m., Oak Park Library
 - CASA 2012 Mid-year Conference, January 18 – 20, 2012, Palm Desert
 - TSD Board meeting January 23, 2012, 5:15 p.m., Oak Park Library

NEW BUSINESS – (Item 24 only)

25. Discussion
 - a. Board Members
 - b. District Manager
 - c. Legal Counsel
26. Future Agenda Items – Review of Reclaimed Water Ordinance; Contract Staffing Levels; Cell Tower Standardized Lease Agreements; RFP for Wastewater and Water Services; Membership on the Association of California Water Agencies
27. Reports on Outside Meetings/Conferences
28. Adjournment

Please note: The December 26, 2011 regular meeting has been canceled.

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.