



TRIUNFO SANITATION DISTRICT

A PUBLIC AGENCY

NOTICE OF MEETING

NOTICE IS HEREBY GIVEN that the Triunfo Sanitation District Board of Directors will hold a regular meeting at **5:15 p.m. on Monday, January 23, 2012**, in the Film & Lecture Room, Oak Park Library, 899 N Kanan Road, Oak Park, CA.

AGENDA

The agenda is posted at least 72 hours preceding the Board meeting, and contains all items on which Board action will be allowed pursuant to Government Code Section 54954.2. Action will be taken on unanticipated items only when an emergency (as defined in Section 54956.5) exists or as otherwise allowed under Section 54954.2(b).

An opportunity for members of the public to briefly address the Board on items not on the agenda is provided at the beginning of each meeting. Persons wishing to comment on agenda items should complete a blue speaker card and submit it (preferably before the meeting) to the Clerk. The Chair will then recognize them at the appropriate time. Once recognized, persons should step to the podium, clearly state their name for the record, and address the item being considered in as brief, clear and concise a manner as possible.

1. Roll Call
2. Pledge of Allegiance
3. Amendments to the Agenda
4. Approval of Minutes – December 19, 2011.
5. Public Comments – At this time, the public may address the Board on any item not appearing on the agenda which is subject to the jurisdiction of the Board. Persons wishing to address the Board should fill out a comment card and submit it to the Clerk of the Board prior to the meeting. All comments are subject to a five minute time limit. If a significant number of speaker cards are submitted, in the interest of time, the Chair can adjust the speaker time accordingly.

PRESENTATION - (Item 6 only)

6. Introduction of Mark Norris

BOARD OF DIRECTORS REORGANIZATION – (Item 7 only)

7. Calendar Year 2012 Officers
 - a. Elect a Chair from among members of the Board of Directors;
 - b. Elect a Vice Chair from among members of the Board of Directors;
 - c. Appoint two Directors to serve on the Finance Committee;
 - d. Appoint two Directors to serve on the Website Redesign Committee;
 - e. Appoint two Directors to serve on the Recycled Water Committee
 - f. Appoint one Director to review TSD invoices; and
 - g. Make any other appointments as desired.

CONSENT ITEMS – (None) Matters listed under Consent Items are considered to be routine and are normally approved by one motion. If discussion is requested by a member of the Board on any item, or if a member of the public wishes to comment on an item, that item may be removed from Consent Items for separate action.

REPORTS – (Items 8 and 9)

8. Oak Canyon Update

- a. Project Update
- b. Project Outreach Program Update

9. Report from Standing Subcommittees

ACTION ITEMS – (Items 10 through 14)

10. FY 2011 Comprehensive Annual Financial Report (CAFR)

- a. Receive and file the Fiscal Year 2011 Comprehensive Annual Financial Report.

11. Public Hearing – Ordinance No. TSD-73 Prescribing Policies and Procedures for Oak Park Water Service

- a. Conduct a public hearing regarding proposed Ordinance No. TSD-73 Prescribing Policies and Procedures for Oak Park Water Service:
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.
- b. Conduct the second reading, by title only, of Ordinance No. TSD-73, Prescribing Policies and Procedures for Oak Park Water Service and adopt Ordinance No. TSD-73 effective February 23, 2012.

12. Public Hearing – Ordinance No. TSD-74, Prescribing Miscellaneous Fees and Charges

- a. Conduct a public hearing regarding proposed Ordinance No. TSD-74 Prescribing Miscellaneous Fees and Charges:
 - 1) Call to order and open the public hearing.
 - 2) Receive staff report and recommendations.
 - 3) Report of written communications.
 - 4) Public comment.
 - 5) Close public hearing.
 - 6) Discussion by Board of Directors.

- b. Conduct the second reading, by title only, of Ordinance No. TSD-74, Prescribing Miscellaneous Fees and Charges and adopt Ordinance No. TSD-74 effective February 23, 2012.

13. Cellular Site Modification Request - Kilburn

- a. Discuss request from AT&T for cellular site modification and direct staff as appropriate.

14. Update on FY 2012 Goals & Objectives

- a. Receive update on Board's goals and objectives and direct staff as appropriate.

INFORMATION ITEMS – (Items 15 through 23)

15. Investment Report – December 2011

16. Disbursements – December 2011

17. Revenue & Expense Report – December 2011

18. Water Conservation Report

19. Water Conservation Rebate Update

20. National Award for Excellence in Financial Reporting from Government Finance Officers Association (GFOA)

21. Sewage Spill Lake Sherwood Golf Course January 6, 2012

22. Letter from Bell Canyon Association

23. Future Meetings, Seminars and Conferences:

- Joint Powers Authority meeting February 6, 2012, 5 p.m., Las Virgenes
- Urban Water Institute Spring conference February 9 & 10, 2012, Palm Springs
- TSD Board meeting February 27, 2012, 5:15 p.m., Oak Park Library

NEW BUSINESS – (Item 24 only)

24. Discussion

- a. Board Members
- b. District Manager
- c. Legal Counsel

25. Future Agenda Items – Review of Reclaimed Water Ordinance; RFP for Wastewater and Water Services; Cell Tower Standardized Lease Agreements; Presentation - ACWA Membership.

26. Reports on Outside Meetings/Conferences

27. Adjournment

In Compliance with the Americans with Disabilities Act, if you need special accommodation/assistance to participate in a District event, please call the CA Relay Service TDD line at 1-800-735-2929 or the Clerk of the Board at 805-658-4642. Notification prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to participate. Copies of individual reports may be requested from the Clerk of the Board at 805-658-4642.